

Northern Sierra Air Quality Management District
Governing Board of Directors
Agenda
Special Board Meeting

Wednesday
December 6, 2023
9:00 AM

Paul Roen, Chair
Sierra County Supervisor, District Three

Lee Adams, Vice-Chair
Sierra County Supervisor, District One

Hardy Bullock
Nevada County Supervisor, District Five

Ed Scofield
Nevada County Supervisor, District Two

Tom McGowan
Plumas County Supervisor, District Three

Dwight Ceresola
Plumas County Supervisor, District One

Alternates:
Susan Hoek, Nevada County Supervisor, District Four
Lila Heuer, Sierra County Supervisor, District Two
Jeff Engel, Plumas County Supervisor, District Five

Northern Sierra Air Quality Management District
Julie Hunter, Air Pollution Control Officer

Grass Valley Office
200 Litton Drive, Ste 320
Grass Valley, CA 95945
(530) 274-9360

Portola Office
257 E. Sierra, Unit E.
Portola, CA 96122
(530) 832-0102

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING**

December 6, 2023

9:00 A.M.

This meeting will be held by videoconference/telephone at the following locations:

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
200 Litton Drive, Conference Room 316
Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E
Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Rural County Representatives of California
1215 K Street, Suite 1650
Sacramento 95814**

**(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Nevada County Supervisor Office
10183 Truckee Airport Road
Truckee, CA 96161**

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

A. Call to Order

B. Roll call and determination of quorum.

C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

II. Administrative Report (Action/Discussion Items)

A. Authorize Board and Executive Director to sign Agreements for FARMER grant to Erik O Roen, Wheel Loader Replacement

B. Approval of the **Amendment 1** of the Grant Agreement between the District and California Air Resources Board for the FY 21/22 and FY 22/23 Wood Smoke Reduction Program (G21-WSRP-17-1) Resolution #2023-12

C. Approval of **Amendment 2** of the Grant Agreement for the Districts Prescribed Burn Reporting and Monitoring Support Program for FY 21/22, FY 22/23 and FY 23/24 (G21-PBRM-18-2) Resolution #2023-13

- III. **Concerns of Board** - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.
 - IV. **Schedule next Meeting** – Video/Phone Conference January 22, 2024 @ 1:00 PM
 - V. **Adjournment**
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PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: December 6, 2023

Agenda Item: II.A

Agenda Description: Authorize Board and Executive Director to sign Agreements to grant FARMER funding as attached.

Background:

Funding for the FARMER grant program is provided by the California Air Resources Board. The program is administered by the Placer County Air Pollution Control District. The Placer County APCD chooses which projects get money and how much money those projects get. Those decisions are based on the air quality merits of the individual projects, specifically, how much pollution is reduced for the least amount of money, or “cost effectiveness”, and whether those projects benefit low-income or disadvantaged communities. Placer County APCD distributes the grant awards to the local Air Districts that are under contract with the Placer County APCD.

The contracts for the grant awards are administered by the local Air Districts. The role of the local Air District is to help the applicants fill out their grant applications. That includes help with wording, with choosing high value projects, with technical data and documentation and help with navigating the grant application process. Once a project has been awarded grant money, the local Air District is responsible for putting that grantee under contract with the District. The local District ensures that the grantee complies with all the conditions in the contract and adheres to all the pre, post and dismantling inspection schedules. The Air District holds the grant money in its account until such time that the grantee is ready to purchase their new equipment. Once all the inspections have been performed, the Air District will provide the grantee with their grant award. The Air District also fills out all the reports required by the FARMER program and ensures that the grantees continue to adhere to the terms of their grant contract over the 5-year life of the project. The primary responsibility of the grantee is to use their new equipment the same number of annual hours as the old equipment that was replaced. At the November 27, 2023, Board Meeting, there were not enough votes for a quorum for the following proposed project:

| Grantee | Grant Award | Project |
|---------------------------|--------------------|----------------|
| Erik O Roen-Sierra County | \$ 187,776 | Wheel Loader |

Requested Action:

Authorize the Board and Executive Director to sign Agreements between the Air District and the above-stated entity to receive FARMER grant funding.

ROLL CALL VOTE REQUESTED

Attachments:

Agreement 2023-03 Between Air District and Erik O Roen, Wheel loader Replacement

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: December 6, 2023

Agenda Item: II.B

Agenda Description: Approval of Amendment 1 of the Grant Agreement between the District and California Air Resources Board for the FY 21/22 and FY 22/23 Wood Smoke Reduction Program (G21-WSRP-17-1).

Summary:

The Woodsmoke Reduction Program (Program) is part of California Climate Investments, a statewide program that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment-particularly in disadvantaged communities. The Program as implemented at the air pollution control district or the air quality management districts.

The purpose of Amendment 1 is to extend the time of the project and to add additional funding. The agreement was modified November 17, 2023 to add 2022-23 appropriation funds. Northern Seirra AQMD has been approved to receive \$512,470 for implementation and administration funds.

The District will continue to work with six other air districts as last year in a "regionally consistent" change-out program. Districts are limited to a maximum of \$5,000 for Enhanced or \$2,500 for Standard devices per property or household for qualifying devices to household in disadvantaged or low-income communities or tribal lands. There is a maximum cap of \$5,000 for any enhanced change-out incentive meeting the requirements for an exceptional circumstance.

Requested Action:

Approve Amendment 1 of the Wood Smoke Reduction Program FY21/22 and FY22/23 Grant and approve Resolution #2023-12.

ROLL CALL VOTE REQUESTED

Attachments:

1. Amended Grant Agreement
 2. Resolution 2023-12
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GRANT AGREEMENT COVER SHEET

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|--------------------------------------|
| GRANT NUMBER G21-WSRP-17-1 |
|--------------------------------------|

| | |
|--|---|
| NAME OF GRANT PROGRAM Woodsmoke Reduction Program | |
| GRANTEE NAME Northern Sierra Air Quality Management District | |
| TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER 68-0124279 | TOTAL GRANT AMOUNT NOT TO EXCEED \$245,250.00 \$512,470.00 |
| START DATE: 6/01/2023 | END DATE: 6/30/2025 6/30/2027 |

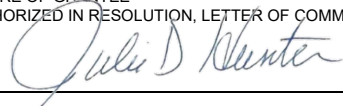
This legally binding Grant Agreement, including this cover sheet and Exhibits attached hereto and incorporated by reference herein, is made and executed between the State of California, California Air Resources Board (CARB) and Butte County Air Quality Management District (the "Grantee or Subrecipient"). **The purpose of Amendment 1 is to extend the time of the project and to add additional funding.**

List of Exhibits:

- Exhibit A – Grant Provisions
- Exhibit A – Attachment 1 – Grantee Scope of Work
- Exhibit B – Required License
- Exhibit C – Budget Summary
- Exhibit D – Project Schedule
- Exhibit E – Insurance Waiver Forms and Examples
- Exhibit F – Woodsmoke Reduction Program – Program Guidelines ~~Fiscal Year 2021-2022~~

Grant is contingent on CARB receipt of a Board Resolution or Minute Order prior to funds being disbursed to Grantee. This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CARB.

The undersigned certify under penalty of perjury that they are duly authorized to bind the parties to this Grant Agreement.

| | | | |
|--|------|---|---------------------------|
| STATE AGENCY NAME California Air Resources Board | | GRANTEE'S NAME (PRINT OR TYPE) Northern Sierra Air Quality Management District | |
| SIGNATURE OF ARB'S AUTHORIZED SIGNATORY: | | SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION)  | |
| TITLE Branch Chief | DATE | TITLE Air Pollution Control Officer | DATE 12-01-2023 |
| STATE AGENCY ADDRESS 1001 I Street, Sacramento, CA 95814 | | GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE) 200 Litton Drive, Suite 320, Grass Valley, California 95945 | |

| CERTIFICATION OF FUNDING | | | |
|---|--|---|---|
| AMOUNT ENCUMBERED BY THIS AGREEMENT \$267,220.00 | PROGRAM FY 21/22: 3510000L32 FY 22/23: 3510000L32 | PROJECT N/A | ACTIVITY N/A |
| PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$245,250.00 | FUND TITLE Greenhouse Gas Reduction Fund | | FUND NO. 3228 |
| TOTAL AMOUNT ENCUMBERED TO DATE \$512,470.00 | (OPTIONAL USE) FY 21/22: \$245,250.00 FY 22/23: \$267,220.00 | | CHAPTER FY 21/22: 249 FY 22/23: 249 |
| APPR REF 101 102 | ACCOUNT/ALT ACCOUNT 5432000 5432000 | REPORTING STRUCTURE 39007100 39007100 | SERVICE LOCATION 88511 88511 |
| | | FISCAL YEAR (ENY) 2021/22 2022/23 | |

I hereby certify that the California Air Resources Board Budget Office acknowledges that budgeted funds are available for the period and purpose of the expenditure stated above.

| | |
|--|------|
| SIGNATURE OF CALIFORNIA AIR RESOURCES BOARD BUDGET OFFICE: | DATE |
|--|------|

I hereby certify that the California Air Resources Board Legal Office has reviewed this Grant Agreement.

| | |
|---|------|
| SIGNATURE OF CALIFORNIA AIR RESOURCES BOARD LEGAL OFFICE: | DATE |
|---|------|

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
RESOLUTION #2023-12**

In the Matter of: Accepting Funding from the California Air Resources Board (CARB) Provided Under the Woodsmoke Reduction Program for FY 2022-2023

Whereas, the Woodsmoke Reduction Program (WRP) is part of California’s Climate Investments, a statewide group that puts billions of Cap and Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and environment – particularly disadvantaged communities and

Whereas, the WRP is a Greenhouse Gas Reduction Fund (GGRF) funded program designed to replace high-polluting, uncertified woodstoves, wood inserts, and fireplaces used for primary home heating with cleaner burning, more efficient home devices; and

Whereas, the Northern Sierra Air Quality Management District has been approved by the California Air Resources Board (CARB) for a grant under the WRP; and

Whereas, the District is accepting \$512,470 of funds under the WRP for Fiscal Year 2022-2023.

Whereas, CARB requires a Board resolution authorizing the Air Pollution Control Officer (APCO) to sign the Grant Agreement and accept funding; and

NOW, THEREFORE, BE IT RESOLVED, by the Northern Sierra Air Quality Management District Board as follows:

1. The Board authorizes the APCO to sign the WSRP grant agreement with CARB and to execute all other necessary documents to implement and carry out the purposes of this resolution.
2. The Board does hereby approve the acceptance of the \$512,470 of funds under the WSRP for Fiscal Year 2022-2023 in accordance with the terms and conditions of the Grant Agreement.
3. The Board hereby authorizes the Interim APCO to accept any unallocated and awarded funds to the District under the WSRP Grant Agreement.

On a motion by Supervisor _____, and seconded by Supervisor _____, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on December 6, 2023, by the following roll call vote:

Ayes:
Noes:
Absent:
Abstaining:

Approve: _____
Chair of Board

Attest: _____
Clerk of the Board

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: December 6, 2023

Agenda Item: II.C

Agenda Description: Approval of Amendment 2 Grant Agreement between the District and California Air Resources Board for the FY 21/22, FY 22/23 Prescribed Burn Reporting and Monitoring Support Program

Summary:

SB 856 appropriated \$2 million dollars to CARB for local air districts to support the implementation of SB 901 and SB 1260 by implementing their smoke management programs, including training, travel, deployment of air monitors, and public outreach.

The purpose of Amendment 2 is to extend the Grant Agreement end date, add FY 23/24 funds, and make other minor changes to Exhibit A and B. This amended grant has awarded the District \$225,000 to cover FY21/22, FY22/23 and FY23/24.

Requested Action: Review and approve Amendment 2 Grant Agreement accepting the Wood Smoke Reduction Program funds approve Resolution # 2023-13.

Attachments:

- 1.Amended Grant Agreement
 - 2.Resolution # 2023-13
-

GRANT AGREEMENT COVER SHEET

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|--|
| GRANT NUMBER G21-PBRM-18-4-2 |
|--|

| | |
|--|---|
| NAME OF GRANT PROGRAM Prescribed Burn Reporting and Monitoring Support Program | |
| GRANTEE NAME Northern Sierra Air Quality Management District | |
| TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER 68-0124279 | TOTAL GRANT AMOUNT NOT TO EXCEED \$150,000.00 \$225,000.00 |
| START DATE: 06/1/2022 | END DATE: 06/30/2025 2026 |

This legally binding Grant Agreement, including this cover sheet and Exhibits attached hereto and incorporated by reference herein, is made and executed between the State of California, California Air Resources Board (CARB) and Northern Sierra Air Quality Management District (the "Grantee").

Sample Exhibits (TBD)

- Exhibit A – Grant Agreement Provisions
- Exhibit A, Attachment 1 – Scope of Work Tasks and Project Elements
- Exhibit B – Work Statement
- Exhibit B, Attachment 1 – Budget Summary
- Exhibit B, Attachment 2 – Project Schedule

The purpose of Amendment 2 is to extend the Grant Agreement end date, add FY 23/24 funds, and make other minor changes to Exhibit A and B. This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CARB.

The undersigned certify under penalty of perjury that they are duly authorized to bind the parties to this Grant Agreement.

| | | | |
|--|---------------------------|--|---------------------------|
| STATE AGENCY NAME California Air Resources Board | | GRANTEE'S NAME (PRINT OR TYPE) Northern Sierra Air Quality Management District | |
| SIGNATURE OF ARB'S AUTHORIZED SIGNATORY: <i>Alice Kindarara</i> | | SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION) <i>Julie D Hunter</i> | |
| TITLE Branch Chief | DATE 11/28/2023 | TITLE Air Pollution Control Officer | DATE 11-28-2023 |
| STATE AGENCY ADDRESS 1001 I Street, Sacramento, CA 95814 | | GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE) 200 Litton Drive, Suite 320 Grass Valley, California 95945 | |

CERTIFICATION OF FUNDING

| | | | |
|---|--|--|---|
| AMOUNT ENCUMBERED BY THIS AGREEMENT \$75,000.00 | PROGRAM FY 21/22: 3510000L32 FY 22/23: 3510000L32 FY 23/24: 3510000L32 | PROJECT | ACTIVITY |
| PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$150,000.00 | FUND TITLE General Fund | | FUND NO. 0001 0001 0001 |
| TOTAL AMOUNT ENCUMBERED TO DATE \$225,000.00 | (OPTIONAL USE) FY 21/22: \$75,000.00 FY 22/23: \$75,000.00 FY 23/24: \$75,000.00 | | CHAPTER FY 21/22: 2021/ 69 SB129 FY 22/23: 2022/ 249 AB179 FY 23/24: 2023/ 38 AB102 |
| APPR REF 101 101 101 | ACCOUNT/ALT ACCOUNT 5432000 5432000 5432000 | REPORTING STRUCTURE 39007100 39007100 39007100 | SERVICE LOCATION 50017 50017 50017 |
| | | | FISCAL YEAR (ENY) 2021/22 2022/23 2023/24 |

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
RESOLUTION #2023-13**

In the Matter of: Authorization to accept funds for The Prescribed Burn Reporting and Monitoring Support Program (PBRM) from the California Air Resources Board (CARB) in the amount of \$225,000 for FY 22/23.

Whereas, Local air districts operate smoke management program which are intended to manage emissions from the use of fire, which includes the use of fire for residential burning, agricultural burning, and prescribed fire on the landscape; and

Whereas, In 2018, the Legislature passed, and the Governor signed, several bills to improve forest resiliency and to reduce the risk of wildfires in California; and

Whereas, Senate Bill (SB) 901 addresses numerous issues concerning wildfire prevention, response and recovery; and provides authorization of \$200 million in funding per year to Cal Fire for healthy forests and fire prevention; and

Whereas, SB 1260 requires the California Department of Forestry and Fire Protection (CAL FIRE) and the California Air Resources Board (CARB), in coordination with local air districts, to develop and fund a program, upon appropriation by the Legislature, to enhance air quality and smoke monitoring, and to provide a public awareness campaign regarding prescribed burns. The program shall include adequate funding, upon appropriation by the Legislature, for local air district participation and implementation costs; and

Whereas, SB 856 appropriates \$2 million to CARB for local air districts to support the implementation of SB901 and SB1260 related to air monitoring of prescribed fires and public outreach;

Whereas, CARB is proposing that approximately \$1 million of these funds be made available through direct grants to local air districts to implement their smoke management programs, to enhance air quality and smoke monitoring, and to provide public awareness regarding prescribed burns; and that a portion of the remaining approximately \$1 million be made available to local districts, on a reimbursement basis, through a contract with the California Air Pollution Control Officers Association (CAPCOA), for costs associated with training, travel, and deployment of air monitors in support of the use of prescribed fire by land managers; and

NOW, THEREFORE, BE IT RESOLVED, by the Northern Sierra Air Quality Management District Board hereby authorizes the acceptance of funds from CARB for implementation of the air district's Smoke Management Program, as well as for support of air District activities associated with prescribed burning and smoke management; and

BE IT FURTHER RESOLVED, that the Northern Sierra Air District Board of Directors hereby authorize the Air Pollution Control Officer to negotiate, sign and amend, as needed future agreements and contracts related to these activities, and to accept funds and to implement associated projects.

On a motion by Supervisor _____, and seconded by Supervisor _____, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on December 6, 2023, by the following roll call vote:

Ayes:
Noes:
Absent:
Abstaining:

Approve: _____
Chair of Board

Attest: _____
Clerk of the Board/APCO