

**Northern Sierra Air Quality Management District  
Governing Board of Directors  
Agenda  
Regular Meeting**

**Monday  
March 25, 2024  
1:00 PM**

**Dwight Ceresola, Chair  
Plumas County Supervisor, District One**

**Tom McGowan, Vice-Chair  
Plumas County Supervisor, District Three**

**Hardy Bullock  
Nevada County Supervisor, District Five**

**Ed Scofield  
Nevada County Supervisor, District Two**

**Paul Roen  
Sierra County Supervisor, District Three**

**Lee Adams  
Sierra County Supervisor, District One**

**Alternates:  
Susan Hoek, Nevada County Supervisor, District Four  
Lila Heuer, Sierra County Supervisor, District Two  
Jeff Engel, Plumas County Supervisor, District Five**

**Northern Sierra Air Quality Management District  
Julie Hunter, Air Pollution Control Officer**

**Grass Valley Office  
200 Litton Drive, Ste 320  
Grass Valley, CA 95945  
(530) 274-9360**

**Portola Office  
257 E. Sierra, Unit E.  
Portola, CA 96122  
(530) 832-0102**

---

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**March 25, 2024**

**1:00 P.M.**

**This meeting will be held by videoconference/telephone at the following locations:**

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Northern Sierra Air Quality Management District (Headquarters)  
200 Litton Drive, Conference Room 316  
Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Northern Sierra Air Quality Management District (Northern Office)  
257 E. Sierra Street, Unit E  
Portola, California**

**(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Nevada County Supervisor Office  
10183 Truckee Airport Road  
Truckee, California**

**All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.**

**I. Standing Orders:**

- A. Call to Order
- B. Roll call and determination of quorum.
- C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

**II. Approval and/or Modifications to Agenda**

**III. Consent Calendar** These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

- A. Approval of regular meeting minutes – February 26, 2024
- B. Payment Details by Vendor Board Report – February 2024

**IV. Administrative Report (Action/Discussion Items)**

- A. Financial Audit Ending June 30, 2023
  - B. Public Hearing and Proposed Adoption of the Air District Rule Revision 318, American Valley Buring Restrictions.
  - C. Proposed County Contributions for FY 24/25
- 
-

**V. Director's Report (Informational Only)**

- A. Best Available Control Measures (BACM) Presentation by EPA
- B. Update on new PM2.5 National Ambient Air Quality Standard (NAAQS)

**VI. Closed Session**

A. Pursuant to Government Code section 54957.6, a closed session of the Board of Directors will be held for the purpose of reviewing its position and instructing its designated labor negotiations representative regarding salaries, fringe benefits, and other employment-related matters regarding the following positions: Air Pollution Control Specialist I-II-III, and Accounting Clerk/Administrative Assistant. The designated labor negotiations representative for the Northern Sierra Air Quality Management District is Executive Director, Julie Hunter.

B. Pursuant to Government Code section 54957.6, a closed session of the Board of Directors will be held for the purpose of reviewing its position regarding the salary, fringe benefits, and other employment-related matters regarding the following position: Executive Director, Julie Hunter.

**VII. Concerns of Board** - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

**VII. Schedule next Meeting** – Video/Phone Conference April 22, 2024 at 1:00 PM

**VIII. Adjournment**

---

---

**PERSONS DESIRING TO ADDRESS THE BOARD**

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

**PUBLIC COMMENT:**

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

**POSTING AGENDA:**

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at [www.myairdistrict.com](http://www.myairdistrict.com)**

---

---

**To:**Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** March 25, 2024

**Agenda Item: II**

**Agenda Description:** Approval and/or Modifications to Agenda

**Requested Action:** Discuss any modifications to agenda, approve agenda with a roll call vote.

**ROLL CALL VOTE REQUESTED**

---

---

**To:**Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** March 25, 2024

**Agenda Item:** III.A

**Agenda Description:** Approval of February 26, 2024 Board Minutes

**Requested Action:** Approve February 26, 2024 Board Minutes

**ROLL CALL VOTE REQUESTED**

**Attachments:**

February 26, 2024 Board Minutes

---

**DISTRICT HEADQUARTERS**

200 Litton Drive,  
Suite 320 Mailing  
Address:  
Grass Valley, CA 95945  
(530) 274-9360 / FAX: (530) 274-7546  
email:  
[office@myairdistrict.com](mailto:office@myairdistrict.com) or [www.myairdistrict.com](http://www.myairdistrict.com)

**NORTHERN FIELD OFFICE**

257 E. Sierra, Unit E  
Mailing Address: P.O.  
Box 2227 Portola, CA  
96122  
(530) 832-0102 / FAX: (530) 832-0101

**MINUTES**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT  
DISTRICT BOARD OF DIRECTORS MEETING**

**February 26, 2024  
1:00 P.M.**

**This meeting will be held by videoconference/telephone at the following locations:**

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Northern Sierra Air Quality Management District (Headquarters)  
200 Litton Drive, Conference Room 316  
Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Northern Sierra Air Quality Management District (Northern Office) 257  
E. Sierra Street, Unit E  
Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Plumas County Public Works 1834  
E Main St  
Quincy, California**

**(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Nevada County Supervisor Office  
10183 Truckee Airport Road Truckee,  
California**

**(Site E) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Grand Galvez Resort  
2024 Seawall Boulevard  
Galveston, Texas**

**I. Standing Orders:**

**A. Call to Order.**

Chair Ceresola called the meeting to order at 1:08 P.M.

**B. Roll Call and Determination of Quorum.**

A quorum was confirmed. With the following Board members being present:

Chair Supervisor Ceresola, Supervisor Adams, Supervisor Schofield, Supervisor Bullock.

Supervisor McCowan came to the meeting at 1:17 pm and left at 1:32 pm.

Supervisor Roen was absent.

Also, present; Julie Hunter, Interim APCO, Dawn Lunsford, Clerk of the Board

**Public Comment:**

**For Items NOT Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed. Both Teleconference Sites are Allowed an Opportunity for Public Comment.**

Chair Ceresola called for public comment for items not appearing on the agenda. There was no public comment.

**II. Approval and/or modification to the agenda**

Supervisor Adams made a motion to approve the Agenda. Supervisor Bullock seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

**III. Consent Calendar**

Supervisor Scofield made a motion to approve the consent calendar. Supervisor Adams seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

**IV. Administrative Report (Action/Discussion Items)**

**A. Approve the District's Financial Audit for the Fiscal Year Ending on June 30, 2023**

Supervisor Adams requested to move this action to next month when the auditor, Clay Singleton, could be at the meeting to go over the Audit. Supervisor Adams also requested a closed section with Auditor Clay Singleton after they went over the audit.

**B. Review and Approve the January 2024 monthly financial reports.**

Supervisor Scofield made a motion to approve the January 2024 monthly financial reports.

Supervisor McGowan second the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

**C. Review and Approve Mountain Counties Air Basin Members List**

Supervisor Scofield made a motion to approve the Mountain Counties Air Basin Members List. Supervisor McGowan second the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

**V. Director's Report (Informational Only)**

**A. Update of Rule 318**

Julie informed the Board of Supervisors she decided to take this rule to a Public Workshop on March 18, 2024, at the Plumas County Library in Quincy. Julie will incorporate the information from the workshop in the Board Packet for the Public Hearing on March 25, 2024. Julie discussed options of either rescinding or revising Rule 318 for a presentation at



the Public Workshop. Supervisor Bullock motion to have the revision of rule 318 presented at the Public Workshop. Supervisor Adams second the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

**B. Update on the new PM2.5 National Ambient Air Quality Standard (NAAQS)**

Julie informed the board that the EPA announced on February 7, 2024, to strengthen the Annual PM2.5 NAAQS from 12.0  $\mu\text{g}/\text{m}^3$  to 9.0  $\mu\text{g}/\text{m}^3$ . The Clean Air Scientific Advisory Committee (CASAC) provided a recommendation after considering the updated science and public health data that has been researched and analyzed since the Annual PM2.5 NAAQS was revised last in 2012 (15.0  $\mu\text{g}/\text{m}^3$  to 12.0  $\mu\text{g}/\text{m}^3$ ). Preliminary data shows Plumas County as nonattainment, with the highest Design Value being 17 $\mu\text{g}/\text{m}^3$ . EPA will tell us where all three counties will be in 2026.

**C. Discussion of COLA for District Staff and APCO for FY 2024-25**

Julie explained that the last COLA given to the District was on July 1<sup>st</sup>, 2023, and there is not a pending COLA for FY 24-25. This year the District staff's health premium to pay has gone up 11%, and it took away the amount of the last COLA they received. Julie brought this up for the board to discuss either a COLA for the year 2024-25 or a three-year plan. Julie said she would like to have a closed section at our next meeting, which she will bring comparisons of other districts to ours. Julie asked for direction from the board for a closed section at our next meeting. Supervisor Adams likes the idea of the comparisons. It was agreed that Julie will bring the numbers to the next meeting during a closed section.

**VI. Concerns of the Board**

There were no concerns of the Board raised or discussed.

**VII. Schedule next Meeting -**

Chair Ceresola reported that the next meeting is scheduled for March 25, 2024.

**VIII. Adjournment** The meeting was adjourned at 1:36 P.M.

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** March 25, 2024

**Agenda Item:** III.B

**Agenda Description:** Payment Details by Vendor Board Report – February 2024

**Summary:** Vendor Reports are available for the Board and Public to review

**Requested Action:** Review and Approve Vendor reports from February 2024

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Payment Details by Vendor Board Report – February 2024

---

## Northern Sierra Air Quality Management District Payment details by Vendor Board Report February 2024

| Type  | Date       | Num     | Memo                       | Account                     | Amount     |
|---|------------|---------|----------------------------|-----------------------------|------------|
| <b>Abigail Birnbryer</b>                      |            |         |                            |                             |            |
| Bill Pmt -Check                               | 02/15/2024 | V984640 | Social Media Posts TAG ... | 20-1000 · Cash, Restrict... | -900.00    |
| Total Abigail Birnbryer                       |            |         |                            |                             | -900.00    |
| <b>Adecco</b>                                 |            |         |                            |                             |            |
| Bill Pmt -Check                               | 02/05/2024 | 267640  | 10-5318                    | 20-1000 · Cash, Restrict... | -435.47    |
| Total Adecco                                  |            |         |                            |                             | -435.47    |
| <b>ADP Fees</b>                               |            |         |                            |                             |            |
| Bill Pmt -Check                               | 02/02/2024 | 806476  | Processing charges         | 10-1003 · Cash, Bank Pa...  | -57.94     |
| Bill Pmt -Check                               | 02/16/2024 | 634377  | Enhanced payroll charges   | 10-1003 · Cash, Bank Pa...  | -59.53     |
| Bill Pmt -Check                               | 02/23/2024 | 122604  | timesheets 2/16/24         | 10-1003 · Cash, Bank Pa...  | -40.00     |
| Total ADP Fees                                |            |         |                            |                             | -157.47    |
| <b>Albert Battaglia</b>                       |            |         |                            |                             |            |
| Bill Pmt -Check                               | 02/15/2024 | V984633 | Woodshed repair at the ... | 10-1000 · Cash, Operati...  | -513.15    |
| Total Albert Battaglia                        |            |         |                            |                             | -513.15    |
| <b>All Phase Heating and Air Conditioning</b> |            |         |                            |                             |            |
| Bill Pmt -Check                               | 02/05/2024 | V983802 | WRP-2023-0038 Bloksberg    | 20-1000 · Cash, Restrict... | -10,000.00 |
| Total All Phase Heating and Air Conditioning  |            |         |                            |                             | -10,000.00 |
| <b>All Season Heating &amp; Air</b>           |            |         |                            |                             |            |
| Bill Pmt -Check                               | 02/05/2024 | V983860 | WRP-2023-0005 Helt         | 20-1000 · Cash, Restrict... | -5,000.00  |
| Bill Pmt -Check                               | 02/15/2024 | V984641 | WRP-2023-0030 Underw...    | 20-1000 · Cash, Restrict... | -5,000.00  |
| Total All Season Heating & Air                |            |         |                            |                             | -10,000.00 |
| <b>All Star Chimney, Eli Marchus</b>          |            |         |                            |                             |            |
| Bill Pmt -Check                               | 02/15/2024 | V984611 | TAG 2018, EPA#2019-03...   | 20-1000 · Cash, Restrict... | -250.00    |
| Total All Star Chimney, Eli Marchus           |            |         |                            |                             | -250.00    |
| <b>Asquith Business Service</b>               |            |         |                            |                             |            |
| Bill Pmt -Check                               | 02/08/2024 | V984407 | paydate 2/8/24             | 10-1000 · Cash, Operati...  | -715.00    |
| Bill Pmt -Check                               | 02/22/2024 | V984829 | paydate 2/19/24            | 10-1000 · Cash, Operati...  | -605.00    |
| Total Asquith Business Service                |            |         |                            |                             | -1,320.00  |
| <b>AT&amp;T CALNET 3</b>                      |            |         |                            |                             |            |
| Bill Pmt -Check                               | 02/08/2024 | 267788  |                            | 10-1000 · Cash, Operati...  | -29.36     |
| Bill Pmt -Check                               | 02/22/2024 | 268357  |                            | 10-1000 · Cash, Operati...  | -57.16     |
| Bill Pmt -Check                               | 02/22/2024 | 268358  |                            | 10-1000 · Cash, Operati...  | -47.36     |
| Total AT&T CALNET 3                           |            |         |                            |                             | -133.88    |

## Northern Sierra Air Quality Management District Payment details by Vendor Board Report February 2024

| Type                             | Date       | Num     | Memo                       | Account                     | Amount      |
|----------------------------------|------------|---------|----------------------------|-----------------------------|-------------|
| <b>B of A</b>                    |            |         |                            |                             |             |
| Bill Pmt -Check                  | 02/08/2024 | V984349 | paydate 2/8/24             | 10-1000 · Cash, Operati...  | -17,203.56  |
| Bill Pmt -Check                  | 02/22/2024 | V984778 | paydate 2/19/24            | 10-1000 · Cash, Operati...  | -18,116.86  |
| Total B of A                     |            |         |                            |                             | -35,320.42  |
| <b>CALPERS (Health)</b>          |            |         |                            |                             |             |
| Bill Pmt -Check                  | 02/22/2024 | 913214  | March 2024                 | 10-1000 · Cash, Operati...  | -8,800.43   |
| Total CALPERS (Health)           |            |         |                            |                             | -8,800.43   |
| <b>CALPERS (Retirement)</b>      |            |         |                            |                             |             |
| Bill Pmt -Check                  | 02/08/2024 | 913177  | Monthly ER Classic UAL ... | 10-1000 · Cash, Operati...  | -9,899.83   |
| Bill Pmt -Check                  | 02/08/2024 | 913178  | PPE 2/2/24                 | 10-1000 · Cash, Operati...  | -3,141.08   |
| Bill Pmt -Check                  | 02/22/2024 | 913215  | PPE 2/16/24                | 10-1000 · Cash, Operati...  | -3,311.12   |
| Total CALPERS (Retirement)       |            |         |                            |                             | -16,352.03  |
| <b>CALPERS 457 PLAN</b>          |            |         |                            |                             |             |
| Bill Pmt -Check                  | 02/08/2024 | 913179  | PPE 2/2/24                 | 10-1000 · Cash, Operati...  | -1,030.96   |
| Bill Pmt -Check                  | 02/22/2024 | 913216  | PPE 02/16/24               | 10-1000 · Cash, Operati...  | -1,030.96   |
| Total CALPERS 457 PLAN           |            |         |                            |                             | -2,061.92   |
| <b>CAPO Building Specialties</b> |            |         |                            |                             |             |
| Bill Pmt -Check                  | 02/05/2024 | V983845 | WRP-2023-0003 Wilson       | 20-1000 · Cash, Restrict... | -5,000.00   |
| Total CAPO Building Specialties  |            |         |                            |                             | -5,000.00   |
| <b>Clientworks, Inc.</b>         |            |         |                            |                             |             |
| Bill Pmt -Check                  | 02/05/2024 | V983823 | December tech charges      | 10-1000 · Cash, Operati...  | -1,562.50   |
| Bill Pmt -Check                  | 02/05/2024 | V983823 | Burnwise IT                | 20-1000 · Cash, Restrict... | -703.75     |
| Bill Pmt -Check                  | 02/15/2024 | V984581 | Jan. 24 tech charges       | 10-1000 · Cash, Operati...  | -2,542.22   |
| Bill Pmt -Check                  | 02/15/2024 | V984581 | Burnwise IT                | 20-1000 · Cash, Restrict... | -493.75     |
| Total Clientworks, Inc.          |            |         |                            |                             | -5,302.22   |
| <b>English Mountain Ranch</b>    |            |         |                            |                             |             |
| Bill Pmt -Check                  | 02/15/2024 | V984573 |                            | 10-1000 · Cash, Operati...  | -5,005.88   |
| Total English Mountain Ranch     |            |         |                            |                             | -5,005.88   |
| <b>Erik O Roen Family Trust</b>  |            |         |                            |                             |             |
| Bill Pmt -Check                  | 02/22/2024 | V984839 | FARMERS 2023-03/LOA...     | 20-1000 · Cash, Restrict... | -187,776.94 |
| Total Erik O Roen Family Trust   |            |         |                            |                             | -187,776.94 |
| <b>Heat Transfer Systems</b>     |            |         |                            |                             |             |
| Bill Pmt -Check                  | 02/05/2024 | V983861 |                            | 20-1000 · Cash, Restrict... | -25,427.30  |
| Total Heat Transfer Systems      |            |         |                            |                             | -25,427.30  |

## Northern Sierra Air Quality Management District Payment details by Vendor Board Report February 2024

| Type  | Date       | Num     | Memo                        | Account                     | Amount     |
|---|------------|---------|-----------------------------|-----------------------------|------------|
| <b>Hunter, Julie</b>                          |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/05/2024 | V983851 | dental                      | 10-1000 · Cash, Operati...  | -220.50    |
| Total Hunter, Julie                           |            |         |                             |                             | -220.50    |
| <b>Intermountain Disposal, Inc. Vendor</b>    |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/15/2024 | 268014  | TAG 2018, Greenwaste        | 20-1000 · Cash, Restrict... | -1,606.00  |
| Total Intermountain Disposal, Inc. Vendor     |            |         |                             |                             | -1,606.00  |
| <b>James Merzon</b>                           |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/15/2024 | V984628 | Mar. 2024 Rent              | 10-1000 · Cash, Operati...  | -555.00    |
| Total James Merzon                            |            |         |                             |                             | -555.00    |
| <b>Jeff Ross Photography</b>                  |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/29/2024 | 268530  | TAG 2018 Outreach Ca...     | 20-1000 · Cash, Restrict... | -1,805.00  |
| Total Jeff Ross Photography                   |            |         |                             |                             | -1,805.00  |
| <b>Melissa Klundby</b>                        |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/05/2024 | V983841 | Farmer program tracker i... | 10-1000 · Cash, Operati...  | -42.21     |
| Bill Pmt -Check                               | 02/15/2024 | V984610 |                             | 10-1000 · Cash, Operati...  | -193.90    |
| Total Melissa Klundby                         |            |         |                             |                             | -236.11    |
| <b>Mikki Brown</b>                            |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/05/2024 | 267683  | Dental                      | 10-1000 · Cash, Operati...  | -140.80    |
| Total Mikki Brown                             |            |         |                             |                             | -140.80    |
| <b>Plumas County</b>                          |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/29/2024 | 268527  |                             | 20-1000 · Cash, Restrict... | -300.00    |
| Total Plumas County                           |            |         |                             |                             | -300.00    |
| <b>Quincy Hot Spot</b>                        |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/05/2024 | 267656  |                             | 20-1000 · Cash, Restrict... | -26,260.84 |
| Bill Pmt -Check                               | 02/29/2024 | 268504  |                             | 20-1000 · Cash, Restrict... | -22,438.07 |
| Total Quincy Hot Spot                         |            |         |                             |                             | -48,698.91 |
| <b>SDRMA Special Dist Risk Mgnt Authority</b> |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/05/2024 | V983797 |                             | 10-1000 · Cash, Operati...  | -750.00    |
| Total SDRMA Special Dist Risk Mgnt Authority  |            |         |                             |                             | -750.00    |
| <b>Sierra Senior Services</b>                 |            |         |                             |                             |            |
| Bill Pmt -Check                               | 02/15/2024 | 267977  | Electric Vehicle            | 20-1000 · Cash, Restrict... | -35,500.00 |
| Total Sierra Senior Services                  |            |         |                             |                             | -35,500.00 |

## Northern Sierra Air Quality Management District Payment details by Vendor Board Report February 2024

| Type                        | Date       | Num     | Memo                          | Account                     | Amount     |
|-----------------------------|------------|---------|-------------------------------|-----------------------------|------------|
| <b>Sierra Timberline</b>    |            |         |                               |                             |            |
| Bill Pmt -Check             | 02/05/2024 | V983816 | WRP-2023-0001 Smail           | 20-1000 · Cash, Restrict... | -2,500.00  |
| Bill Pmt -Check             | 02/15/2024 | V984575 |                               | 20-1000 · Cash, Restrict... | -12,500.00 |
| Bill Pmt -Check             | 02/29/2024 | V984981 | WRP-2023-0035 Thomp...        | 20-1000 · Cash, Restrict... | -5,000.00  |
| Total Sierra Timberline     |            |         |                               |                             | -20,000.00 |
| <b>Sonoma Technology</b>    |            |         |                               |                             |            |
| Bill Pmt -Check             | 02/15/2024 | V984634 | portola burn curtailment f... | 20-1000 · Cash, Restrict... | -5,732.90  |
| Total Sonoma Technology     |            |         |                               |                             | -5,732.90  |
| <b>Supervisor Adams</b>     |            |         |                               |                             |            |
| Bill Pmt -Check             | 02/05/2024 | 267664  | Board Meeting                 | 10-1000 · Cash, Operati...  | -100.00    |
| Bill Pmt -Check             | 02/29/2024 | 268511  | Board Meeting                 | 10-1000 · Cash, Operati...  | -100.00    |
| Total Supervisor Adams      |            |         |                               |                             | -200.00    |
| <b>Supervisor Bullock</b>   |            |         |                               |                             |            |
| Bill Pmt -Check             | 02/05/2024 | V983838 | Board Meeting                 | 10-1000 · Cash, Operati...  | -100.00    |
| Bill Pmt -Check             | 02/29/2024 | V985011 | Board Meeting                 | 10-1000 · Cash, Operati...  | -100.00    |
| Total Supervisor Bullock    |            |         |                               |                             | -200.00    |
| <b>Supervisor Ceresola</b>  |            |         |                               |                             |            |
| Bill Pmt -Check             | 02/05/2024 | V983847 | Board Meeting and Travel      | 10-1000 · Cash, Operati...  | -106.70    |
| Bill Pmt -Check             | 02/29/2024 | V985014 | Board Meeting and Travel      | 10-1000 · Cash, Operati...  | -100.00    |
| Total Supervisor Ceresola   |            |         |                               |                             | -206.70    |
| <b>Supervisor Paul Roen</b> |            |         |                               |                             |            |
| Bill Pmt -Check             | 02/05/2024 | 267667  | Board Meeting/Mileage         | 10-1000 · Cash, Operati...  | -121.44    |
| Total Supervisor Paul Roen  |            |         |                               |                             | -121.44    |
| <b>Supervisor Scofield</b>  |            |         |                               |                             |            |
| Bill Pmt -Check             | 02/29/2024 | 268523  | Board Mtg                     | 10-1000 · Cash, Operati...  | -100.00    |
| Total Supervisor Scofield   |            |         |                               |                             | -100.00    |
| <b>Tom McGowan</b>          |            |         |                               |                             |            |
| Bill Pmt -Check             | 02/29/2024 | 268528  | Board Meeting                 | 10-1000 · Cash, Operati...  | -100.00    |
| Total Tom McGowan           |            |         |                               |                             | -100.00    |
| <b>US Bank</b>              |            |         |                               |                             |            |
| Bill Pmt -Check             | 02/15/2024 | 267948  |                               | 10-1000 · Cash, Operati...  | -6,514.06  |
| Bill Pmt -Check             | 02/15/2024 | 267948  |                               | 20-1000 · Cash, Restrict... | -2,331.13  |
| Total US Bank               |            |         |                               |                             | -8,845.19  |

Northern Sierra Air Quality Management District  
Payment details by Vendor Board Report  
February 2024

---

| Type                          | Date       | Num    | Memo           | Account                    | Amount             |
|-------------------------------|------------|--------|----------------|----------------------------|--------------------|
| <b>Wizix Technology Group</b> |            |        |                |                            |                    |
| Bill Pmt -Check               | 02/08/2024 | 267803 | IMC3000 Copier | 10-1000 · Cash, Operati... | -144.72            |
| Bill Pmt -Check               | 02/15/2024 | 268030 |                | 10-1000 · Cash, Operati... | -39.98             |
| Total Wizix Technology Group  |            |        |                |                            | -184.70            |
| <b>TOTAL</b>                  |            |        |                |                            | <b>-440,260.36</b> |

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** March 25, 2024

**Agenda Item:** IV.A

**Agenda Description:** Financial Audit Ending June 30, 2023

**Summary:** The annual audit for FY 2022-2023 was completed by Singleton Auman PC.

Clay Singleton will make a short presentation to the Board to recap the results of the audit and answer any questions from the Board.

**Requested Action:**

1. Approve the District's Financial Audit for the Fiscal Year Ending on June 30, 2023.

**ROLL CALL VOTE REQUESTED**

**Attachments:**

1. Northern Sierra Air Quality Management District Audit Report June 30, 2023
- 
-



**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** March 25, 2024

**Agenda Item: IV.B**

**Agenda Description:** Public Hearing and Proposed Adoption of the Air District Rule Revision 318, American Valley Buring Restrictions.

**Summary:**

As discussed at the last Board meeting, a proposed Rule 318 revision approved by the Board went to public workshop on March 18, 2024 at the Quincy Library. Twelve people attended the Public Workshop to discuss the proposed changes to Rule 318. After an extensive round table discussion regarding the history of the Rule and proposed changes from the public in attendance, a decision was made with the proposed attached revision. Additionally, all public comments received via email are attached for review. Following a Public Hearing to receive public comments today, the Board will consider the adoption of the proposed revision to District Rule 318.

**Requested Action:**

1. Open a public hearing to receive comments on revised District Rule 318.
2. Approve revised District Rule 318 by authorizing Resolution 2024-01.

**ROLL CALL VOTE REQUESTED**

**Attachments:**

1. Proposed Revised District Rule 318
  2. Public Comments
  3. Resolution # 2024-01
- 
-

**REGULATION III  
OPEN BURNING**

**Rule 318**      **American Valley Burning Restrictions**

All open burning of yard waste and debris or other rubbish shall be ~~banned~~ banned, unless permitted by the District, in that portion of the American Valley known as Quincy and East Quincy, which is a portion of the Quincy Fire Protection District, described more particularly in Exhibit A, attached to this resolution, and depicted in the map attached to this resolution as Exhibit B. ~~unless approved by the APCO.~~

In the remainder of that portion of the American Valley that is within the Quincy Fire Protection District,

- A. All open burning shall be allowed by permit only ~~banned~~ from November 15 to March 15 of each year, except that there shall be at least 15 days of such burning allowed in the fall. If there is not 15 days of such open burning between the lifting of a burn ban related to fire risk by area agencies that issue burn permits and the air quality burn ban starting November 15th, then the burn season shall be extended as necessary to achieve 15 days of such burning. Such burning during this extension shall be permitted only in accordance with all existing regulations and shall be restricted to the hours of 10:00 AM to 4:00 PM, or as determined by the APCO.
- B. ~~BAgricultural~~ Burning shall be allowed year-round, when conducted in accordance with all existing regulations. If a burn season is extended for residential burning per item 3.A., above, then burn hours for agricultural burning shall be restricted to the hours of 10:00 AM to 4:00 PM, or as determined by the APCO; and
- C. From March 16 through November 14 all burning shall be permitted according to all existing regulations.

**318.1 American Valley Definition**

American Valley means all land within the boundaries of the Quincy Fire Protection District, and as amended in the Plumas County Ordinance #90-742 (amendment to Section 8-13.01 – Definitions).

**318.2 Requirements**

- A. Burning shall be allowed only on the premises where the material originated.
- B. Rule 312 - Burn Permit Requirements
- C. Rule 313 - Burn Days
- D. Rule 314 - Minimum drying times
- E. Rule 315 - Burning Management

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT  
RESOLUTION #2024-01**

**In the Matter of:** Adopting a revised District Rule 318 American Valley Burning Restrictions.

**Whereas,** The American Valley has had burning restrictions and no burning zones that were implemented in the 1990s. Fuels have since accumulated to hazardous conditions in the No Burn Zone and Seasonal Restricted zone; and

**Whereas,** said rule have been properly noticed for a 30-day public review period in accordance with HSC sections 40725 and 40726; a public workshop was held on March 18, 2024 to hear public comment, and a public hearing was held on March 25, 2024, in accordance with the information in the public notice; and

**Whereas,** pursuant to the HSC Section 40727, the Board hereby finds that:

- (a) There is a need to adopt this rule revision; and
- (b) Under state and local law, the Board has the authority to adopt this rule revision; and
- (c) The rule, as revised can be understood by the persons directly affected by them; and
- (d) The rule is consistent with existing statutes, court decisions, or other state and federal regulations; and
- (e) The rule, as revised, does not duplicate the same requirements of an existing state or federal regulation except to the extent that the rule revision is necessary or proper to execute the powers and duties granted to or imposed upon the District; and
- (f) The rule has appropriate reference to a statute, court decision, or other provision of law that the District implements, interprets, or makes specific by the rule revision.

**Now, therefore,** be it resolved and ordered by the Northern Sierra Air Quality Management District Board of Directors that Rule 318 revision is hereby adopted, as presented in the District's Staff Report, as part of the Northern Sierra Air Quality Management District Rules and Regulations.

On a motion by Supervisor \_\_\_\_\_, and seconded by Supervisor \_\_\_\_\_, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on March 25, 2024, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstaining:

Approve: \_\_\_\_\_  
Chair of Board

Attest: \_\_\_\_\_  
Dawn Lunsford, Clerk of the Board

**To:**Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** March 25, 2024

**Agenda Item:** IV.C

**Agenda Description:** Proposed County Contributions for FY 24/25

**Summary:**

The District's three-county agreement states that the annual county contribution for each member county shall be calculated using any one of the following three methods:

- A. Annual Contribution = the immediately previous fiscal year's annual contribution \* (1 + CPI).
- B. Annual Contribution = County Population \* \$0.48
- C. Annual Contribution = the immediately previous fiscal year's annual contribution.

The attached table clarifies what the actual amount per county would be depending upon the method adopted by the Board.

Last year, the Board adopted Method C, which resulted in the county contribution being the previous fiscal years' contribution. The last time the Boards contribution increased was in September 2021, with the Board adopting Method A.

Also attached is the Resolution for the Contribution Method last amended in 2002. The District would like to update and revise the Resolution for discussion at the next Board Meeting

**Requested Action:**

1. Propose and Adopt a County Contribution for FY 2024-2025
2. Approve Revision to Resolution Contribution Method (2002)

**ROLL CALL VOTE REQUESTED**

**Attachments:**

1. Proposed County Contribution Values for FY 2024-2025
  2. Resolution Amending Contribution Method (2002)
- 
-

# Proposed County Contribution Values for FY 24-25

**CPI Adjustment Factor: 3.47%** - this is the value for CY 2022

The CPI adjustment factor is for the immediately previous full calendar year as determined by the following web page: [www.dir.ca.gov/dlsr/CPI/EntireCCPI.PDF](http://www.dir.ca.gov/dlsr/CPI/EntireCCPI.PDF)

## Method A - Previous Fiscal Year's Contribution \* (1 + CPI Adjustment Factor)

|               | FY 23-24            | FY 23-24            | <i>Increase over last year's contribution</i> | <i>Decrease from last year's contribution</i> |
|---------------|---------------------|---------------------|---|---|
| Nevada        | \$ 51,621.80        | \$ 53,413.08        | \$ 1,791.28                                   |   |
| Plumas        | \$ 10,457.22        | \$ 10,820.09        | \$ 362.87                                     |   |
| Sierra        | \$ 1,693.48         | \$ 1,752.24         | \$ 58.76                                      |   |
| <b>Totals</b> | <b>\$ 63,772.50</b> | <b>\$ 65,985.41</b> | <b>\$ 2,212.91</b>                            | <b>\$ -</b>                                   |

## Method B - County Population in most recent decennial census \* \$0.48

|                             | FY 24-25            | <i>Increase over last year's contribution</i> | <i>Decrease from last year's contribution</i> |
|-----------------------------|---------------------|---|---|
| Nevada (2020 pop.: 100,249) | \$ 48,119.52        |   | \$ 3,502.28                                   |
| Plumas (2020 pop.: 18,939)  | \$ 9,090.72         |   | \$ 1,366.50                                   |
| Sierra (2020 pop.: 3,021)   | \$ 1,450.08         |   | \$ 243.40                                     |
| <b>Totals</b>               | <b>\$ 58,660.32</b> | <b>\$ -</b>                                   | <b>\$ 5,112.18</b>                            |

## Method C - Previous Fiscal Year's Contribution

|               | FY 23-24            | FY 24-25            | <i>Increase over last year's contribution</i> | <i>Decrease from last year's contribution</i> |
|---------------|---------------------|---------------------|---|---|
| Nevada        | \$ 51,621.80        | \$ 51,621.80        |   |   |
| Plumas        | \$ 10,457.22        | \$ 10,457.22        |   |   |
| Sierra        | \$ 1,693.48         | \$ 1,693.48         |   |   |
| <b>Totals</b> | <b>\$ 63,772.50</b> | <b>\$ 63,772.50</b> | <b>\$ -</b>                                   | <b>\$ -</b>                                   |

Contribution remains the same as last fiscal year.

**Amendment To Agreement With  
Counties of Nevada, Plumas and Sierra Regarding the  
Northern Sierra Air Quality Management District**

**THIS AMENDMENT** is executed this 9th day of July, 2002 by and between the County of Plumas the County of Sierra, County of Nevada and the Northern Sierra Air Quality Management District (NSAQMD). Said Amendment will amend the prior agreement between the parties and the Air Pollution Control Districts of each county merging said districts to create the NSAQMD and establishing a member contribution allocation executed on November 20, 1986.

**Whereas**, the parties desire to amend their agreement to change the member contribution allocation; and

**Whereas**, the County of Nevada, the County of Plumas and the County of Sierra have formed and do participate in the Northern Sierra Air Quality Management District, and

**Whereas**, said members have previously agreed to contribute annually to the Northern Sierra Air Quality Management District in the following way:

|               |        |
|---------------|--------|
| Nevada County | 64.35% |
| Plumas County | 30.15% |
| Sierra County | 5.50%  |

**Whereas**, it has been found that the aforementioned contribution method is imprecise when used to determine actual annual contribution amounts, and

**Whereas**, the Board of Directors for the Northern Sierra Air Quality Management District have decided that a more concise contribution method should be adopted, and such method shall take into consideration each member county's population with a mechanism to increase said contributions based on the approved Consumer Price Index at the Board's discretion;

**WHEREAS**, this amendment shall be effective as of May 13, 2002  
DATE

**NOW, THEREFORE**, the parties hereto agree as follows:

1. That paragraph 3 shall be changed to the following: The annual county contribution for each member county shall be calculated using any one of the following three methods:

- A) Annual Contribution = the immediately previous fiscal year's annual contribution \* (1+CPI)
- B) Annual Contribution = County Population \* \$0.48
- C) Annual Contribution = the immediately previous fiscal year's annual contribution

County population shall be determined using the most recent decennial national census data. The CPI value shall be up to but not to exceed the most recent full calendar year Consumer Price Index (CPI). The most recent full calendar year CPI value shall be obtained from the California Consumer Price Index Chart utilizing data from the table for Urban Wage Earners and Clerical Workers.

It shall be at the discretion and direction of the Northern Sierra Air Quality Management District Board of Directors as to which of the three annual contribution calculation methods shall be used. The APCO shall request direction from the District Board members with the proposed contribution amounts on an annual basis. Following direction from the Board of Directors, the Air Pollution Control Officer shall calculate and request payment from each county on an annual basis.

2. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

APPROVED AS TO FORM:

COUNTY OF NEVADA

By: \_\_\_\_\_  
County Counsel

By: Barbara Gunn  
Chair of the Board  
of Supervisors

ATTEST:

By: Cathy P. Thomas  
Clerk of the Board of Supervisors

DATE: 7-9-02

APPROVED AS TO FORM:

COUNTY OF PLUMAS

By: \_\_\_\_\_  
County Counsel

By: Robert C. Neader  
Chair of the Board  
of Supervisors

ATTEST:

By: James L. Burton  
Clerk of the Board of Supervisors

DATE: 9/3/02

APPROVED AS TO FORM:

COUNTY OF SIERRA

By:   
County Counsel

By:   
Chair of the Board  
of Supervisors

ATTEST:

By:   
Clerk of the Board of Supervisors

DATE: AUG 06 2002



**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** March 25, 2024

**Agenda Item:** V.A

**Agenda Description:** Best Available Control Technology and Measures (BACM/BACT)  
Presentation by EPA

**Summary:**

This presentation discusses the differences between Reasonable Available Control Measures (RACM), required for Moderate State Implementation Plans (SIPs), and Best Available Control Measures (BACM) required for Serious SIPs. RACM identifies control measures that are needed for an area to attain the National Ambient Air Quality Standards (NAAQS) while BACM is a stronger analysis that identifies all control measures that are feasible to implement. This presentation also discusses the timelines of BACM in Portola and the consequences for not meeting this requirement.

**Attachments:**

None, Informational Only

**To:**Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** March 25, 2024

**Agenda Item:** V.B

**Agenda Description:** Update on new PM<sub>2.5</sub> National Ambient Air Quality Standard (NAAQS)

**Summary:**

EPA announced on February 7, 2024 to strengthen the Annual PM<sub>2.5</sub> NAAQS from 12.0 µg/m<sup>3</sup> to 9.0 µg/m<sup>3</sup>. The Clean Air Scientific Advisory Committee (CASAC) provided a recommendation after considering the updated science and public health data that has been researched and analyzed since the Annual PM<sub>2.5</sub> NAAQS was revised last in 2012 (15.0 µg/m<sup>3</sup> to 12.0 µg/m<sup>3</sup>). This also changes the Air Quality Index Good to Moderate breakpoint meaning overall more Moderate days. They also changed the breakpoints for Unhealthy, Very Unhealthy, and Hazardous so chances for more of those days too. For more information, go here: <https://www.epa.gov/pm-pollution/final-reconsideration-national-ambient-air-quality-standards-particulate-matter-pm>.

Preliminary data shows Plumas County as nonattainment, with the highest Design Value being 17µg/m<sup>3</sup>.

**Attachments:**

None, informational only

---

**To:**Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** March 25, 2024

**Agenda Item:** VI

**Agenda Description:** Closed Session

**Summary:**

- A. Pursuant to Government Code section 54957.6, a closed session of the Board of Directors will be held for the purpose of reviewing its position and instructing its designated labor negotiations representative regarding salaries, fringe benefits, and other employment-related matters regarding the following positions: Air Pollution Control Specialist I-II-III, and Accounting Clerk/Administrative Assistant. The designated labor negotiations representative for the Northern Sierra Air Quality Management District is Executive Director, Julie Hunter.
  
  - B. Pursuant to Government Code section 54957.6, a closed session of the Board of Directors will be held for the purpose of reviewing its position regarding the salary, fringe benefits, and other employment-related matters regarding the following position: Executive Director, Julie Hunter.
- 
-