

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Headquarters

200 Litton Drive, Ste. 320

Grass Valley, CA 95945

(530) 274-9360/ FAX: (530) 274-7546

Gretchen G. Bennitt, APCO

Northern Field Office

257 E. Sierra Street, Suite E

Portola, CA 96122

(530)832-0102 FAX:(530) 832-0101

NORTHERN SIERRA

AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS

REGULAR BOARD MEETING

MONDAY

November 28, 2022

1:00 p.m.

**Northern Sierra Air Quality Management District
Governing Board of Directors**

**Hardy Bullock, Chair
Nevada County Supervisor**

**Ed Scofield , Vice-Chair
Nevada County Supervisor**

**Peter Huebner
Sierra County Supervisor**

**Paul Roen
Sierra County Supervisor**

**Sharon Thrall
Plumas County Supervisor**

**Dwight Ceresola
Plumas County Supervisor**

Alternates:

Susan Hoek, Nevada County Supervisor

Lee Adams, Sierra County Supervisor

Jeff Engel, Plumas County Supervisor

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
November 28, 2022

1:00 P.M.

This meeting will be held by videoconference/telephone at the following locations:

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Headquarters)

200 Litton Drive, Conference Room 316

Grass Valley, California

(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Northern Office)

257 E. Sierra Street, Unit E

Portola, California

This meeting will also be available through ZOOM. If you would like to join by ZOOM, please email the Air District at Office@myairdistrict.com or call the office at (530) 274-9360 by Friday, November 25 to request the zoom link.

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

Call to Order.

Roll call and determination of quorum.

II. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

III. Approval and/or Modifications to Agenda

IV. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

A. Approval of regular meeting minutes – September 26, 2022

B. Payment Details by Vendor Board Report – September, October 2022

C. Approve Resolution # 2022-14 which authorizes remote teleconference meetings of the Northern Sierra Air Quality Management District Board pursuant to the Ralph M. Brown Act.

- D. Solicitation for Application to Receive Funding From the Carl Moyer Memorial Program (Fiscal Year 2022/2023 - Year 25) Funds
- E. Board of Directors Calendar Schedule for 2023
- F. Authorization for Signing Nevada County Auditor Controller's Warrant Request Signatures for 2023
- G. Conflict of Interest Forms (FPPC) DUE MARCH 15th
- H. End of Year Report for the Year Ending June 2022

V. Administrative Report

- A. Certificates of Recognition and Appreciation to Departing Board Members Plumas County Supervisor Sharon Thrall and Sierra County Supervisor Peter Huebner
- B. Notification to the Board of Hiring of employee at Air Pollution Specialist I, Step C.

VI. Director's Report

- A. Status on Portola PM2.5 Nonattainment Area
- B. FARMER awards!!!!!!

VII. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VIII. Schedule next Meeting – Video/Phone Conference January 23, 2023 @ 1:00 PM

IX. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter;

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: III.A

Agenda Description: Approval and/or Modifications to Agenda

Requested Action: Discuss any modifications to agenda, approve agenda with a roll call vote

ROLL CALL VOTE REQUESTED

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: IV.A

Agenda Description: Approval of regular meeting minutes – September 26, 2022

Requested Action: The minutes are attached for Board comment/approval.

ROLL CALL VOTE REQUESTED

Attachments:

1. Draft September 26, 2022 minutes

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT Gretchen Bennitt, Executive Director

DISTRICT HEADQUARTERS

200 Litton Drive, Suite 320

Mailing Address:

Grass Valley, CA 95945

(530) 274-9360 / FAX: (530) 274-7546

email: office@myairdistrict.com or www.myairdistrict.com

NORTHERN FIELD OFFICE

257 E. Sierra, Unit E

Mailing Address: P.O. Box 2227

Portola, CA 96122

(530) 832-0102 / FAX: (530) 832-0101

MINUTES

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING

September 26, 2022

1:00 p.m.

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Headquarters)

200 Litton Drive, Conference Room 316

Grass Valley, California

(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Northern Office)

257 E. Sierra Street, Unit E

Portola, California

Members Present:

Supervisor Bullock, Chair

Supervisor Scofield, Vice-Chair

Supervisor Huebner

Supervisor Roen

Supervisor Ceresola

Supervisor Thrall

Members Absent:

none

I. Standing Orders:

Call to Order. Roll Call and Determination of Quorum.

Chair Bullock called the meeting to order at 1:00 P.M. A quorum was confirmed.

Also present; Gretchen Bennitt, Executive Director; Melissa Klundby, APCSII, Dawn Lunsford, Clerk of the Board, Mikki Brown, Air Pollution Control Specialist I, Kit Elliott, Nevada County Counsel.

- II. Public Comment: For Items NOT Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed. Both Teleconference Sites are Allowed an Opportunity for Public Comment.**

Chair Bullock called for public comment for items not appearing on the agenda. There was no public comment.

III. Approval and/or Modifications to the Agenda

Chair Bullock asked if there were any requested modifications to the agenda. Hearing none, Supervisor Thrall made a motion to approve the agenda. Supervisor Huebner seconded the motion. The motion was approved unanimously.

IV. Consent Calendar

Supervisor Roen made a motion to approve the consent calendar. Supervisor Scofield seconded the motion. The motion was approved unanimously.

V.A Discussion and Adoption of the AB2766 DMV Surcharge Proposals for 2023

Ms. Bennett presented the available funds for AB2766 proposals in Plumas and Sierra Counties. Carolyn Widman presented her proposal to the board for funding for the Incorporated Senior Citizens of Sierra County. Lance Wehrman presented his proposal to the board for funding a new diesel septic truck for Plumas County Sanitation. Supervisor Roen made a motion to approve \$34,116 of AB2766 funds be allocated to Plumas County Sanitation and \$5,752 of AB2766 funds be allocated to the Incorporated Senior Citizens of Sierra County. Supervisor Ceresola seconded the motion. The motion was approved with a roll call vote.

VI. Director's Report

A. Wildfire Smoke Clean Air Centers for Vulnerable Populations Incentive Pilot Program

Ms. Bennett gave an update on this program. District staff applied to CAPCOA for \$48,200.68 to purchase filtration devices and extra filters. The District will not receive any administrative funds for this program. The District has recently been told that this funding will be granted, although the grant agreement has not yet been distributed. The District plans to distribute air filtration devices in communities throughout all three counties. A list of approved locations was included.

Supervisor Roen exited the meeting at 1:30.

B. Mosquito Fire Smoke Impacts

Ms Bennett explained how air district staff provided health advisories and worked with the media to get messages to the public on how best to protect themselves from wildfire smoke. Additionally, staff worked daily with the Tahoe-Truckee School District and Nevada County Public Health Agency to provide daily smoke forecasts to determine school attendance. Ms.

Bennitt informed the Board that Air Pollution Control Specialist III, Julie Hunter was instrumental in meeting at early hours with Truckee School personel and providing additional meteorological resources to assist in smoke predictions.

C. Status on Portola PM2.5 Nonattainment Area

Mikki Brown gave the Board an update on the woodstove changeout program.

VII. Closed Session

- A. The Board held a closed session Pursuant to Government Code section 54957.6, a closed session of the Board of Directors will be held for the purpose of reviewing its position regarding the salary, fringe benefits, and other employment-related matters regarding the following position: Executive Director, Gretchen Bennitt.

Following closed session, counsel reported out that the Board gave direction to approve the new agreement with Gretchen Bennitt.

VIII. Concerns of the Board – No concerns were raised.

IX. Schedule next Meeting – Next meeting was scheduled for October 24, 2022 at 1:00 PM.

X. Adjournment

The meeting was adjourned at 1:50 P.M.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: IV.B

Agenda Description: Payment Details by Vendor Board Report – September and October 2022

Issues: Vendor Reports are available for the Board and Public to review

Requested Action: Review and approve reports.

ROLL CALL VOTE REQUESTED

Attachments:

1. Payment Details by Vendor Board Report – September and October 2022

10:24 AM

11/15/22

Northern Sierra Air Quality Management District
Payment details by Vendor Board Report
 September 2022

Type	Date	Num	Memo	Account	Amount
Ace Welding Inc					
Bill Pmt -Check	09/01/2022	V961695	EPA 2018 March, Truck Rack, ...	20-1000 · Cash, Restricted Fund	-2,369.78
Total Ace Welding Inc					-2,369.78
Adecco					
Bill Pmt -Check	09/01/2022	250534	test	10-1000 · Cash, Operating Ge...	-468.80
Bill Pmt -Check	09/08/2022	250726	Mejia EA 2015	10-1000 · Cash, Operating Ge...	-571.35
Bill Pmt -Check	09/15/2022	250897	test	10-1000 · Cash, Operating Ge...	-586.00
Bill Pmt -Check	09/22/2022	251081	test	10-1000 · Cash, Operating Ge...	-468.80
Total Adecco					-2,094.95
ADP Fees					
Bill Pmt -Check	09/02/2022	0245656	ADP Enhanced payroll processi...	10-1003 · Cash, Bank Payroll ...	-55.18
Bill Pmt -Check	09/16/2022	5952020	ADP Enhanced payroll processi...	10-1003 · Cash, Bank Payroll ...	-55.18
Bill Pmt -Check	09/30/2022	75R06	ADP Enhanced payroll processi...	10-1003 · Cash, Bank Payroll ...	-55.18
Bill Pmt -Check	09/30/2022	67R03	payroll processing fees	10-1003 · Cash, Bank Payroll ...	-38.72
Total ADP Fees					-204.26
All Star Chimney, Eli Marchus					
Bill Pmt -Check	09/22/2022	V962682		20-1000 · Cash, Restricted Fund	-450.00
Total All Star Chimney, Eli Marchus					-450.00
Asquith Business Service					
Bill Pmt -Check	09/08/2022	V962307	PPE 9/2/2022	10-1000 · Cash, Operating Ge...	-1,003.75
Bill Pmt -Check	09/22/2022	V962667	EPA 3 hours	10-1000 · Cash, Operating Ge...	-330.00
Total Asquith Business Service					-1,333.75
AT&T CALNET 3					
Bill Pmt -Check	09/08/2022	2550786	7/24-8/23	10-1000 · Cash, Operating Ge...	-26.24
Bill Pmt -Check	09/08/2022	250787	7/25-8/24	10-1000 · Cash, Operating Ge...	-64.94
Bill Pmt -Check	09/15/2022	250973		10-1000 · Cash, Operating Ge...	-50.83
Bill Pmt -Check	09/22/2022	251138		10-1000 · Cash, Operating Ge...	-44.94
Bill Pmt -Check	09/22/2022	251143		10-1000 · Cash, Operating Ge...	-26.76
Total AT&T CALNET 3					-213.71
B of A					
Bill Pmt -Check	09/08/2022	V962248	paydate 9/8/22	10-1000 · Cash, Operating Ge...	-16,135.36
Bill Pmt -Check	09/22/2022	V962601	Paydate 9/22/22	10-1000 · Cash, Operating Ge...	-18,735.06
Total B of A					-34,870.42
CALPERS (Health)					
Bill Pmt -Check	09/20/2022	911703	OCT. 2022	10-1000 · Cash, Operating Ge...	-6,732.22
Total CALPERS (Health)					-6,732.22
CALPERS (Retirement)					
Bill Pmt -Check	09/08/2022	911658	Monthly ER PEPRA ual contrib...	10-1000 · Cash, Operating Ge...	-133.75
Bill Pmt -Check	09/08/2022	911654	Monthly ER Classic UAL contri...	10-1000 · Cash, Operating Ge...	-10,187.92
Bill Pmt -Check	09/08/2022	911656	PPE 9/02/2022	10-1000 · Cash, Operating Ge...	-1,378.39
Bill Pmt -Check	09/08/2022	911655	PPE 9/02/2022	10-1000 · Cash, Operating Ge...	-1,659.48
Bill Pmt -Check	09/20/2022	911705	PPE 9/16/2022	10-1000 · Cash, Operating Ge...	-1,659.48
Bill Pmt -Check	09/20/2022	911704	PPE 9/16/2022	10-1000 · Cash, Operating Ge...	-1,792.62
Total CALPERS (Retirement)					-16,811.64
CALPERS 457 PLAN					
Bill Pmt -Check	09/08/2022	911657	PPE 9/02/2022	10-1000 · Cash, Operating Ge...	-1,068.46
Bill Pmt -Check	09/20/2022	911706	PPE 9/16/2022	10-1000 · Cash, Operating Ge...	-1,068.46
Total CALPERS 457 PLAN					-2,136.92
Comcast					
Bill Pmt -Check	09/08/2022	250741	Service 8/26-9/25	10-1000 · Cash, Operating Ge...	-161.59
Total Comcast					-161.59
English Mountain Ranch					
Bill Pmt -Check	09/08/2022	V962258	Rent and Utility	10-1000 · Cash, Operating Ge...	-4,635.28
Total English Mountain Ranch					-4,635.28
Fish, Joe					
Bill Pmt -Check	09/01/2022	V961666	dental	10-1000 · Cash, Operating Ge...	-170.00
Total Fish, Joe					-170.00

10:24 AM

11/15/22

**Northern Sierra Air Quality Management District
Payment details by Vendor Board Report
September 2022**

Type	Date	Num	Memo	Account	Amount
Hahn, J. aka Wolf Creek Wood Stoves					
Bill Pmt -Check	09/15/2022	V962474	EPA 2020 TAG #2020-002, Ca...	20-1000 · Cash, Restricted Fund	-6,493.06
Total Hahn, J. aka Wolf Creek Wood Stoves					-6,493.06
House of Print and Copy					
Bill Pmt -Check	09/01/2022	250580		10-1000 · Cash, Operating Ge...	-37.97
Total House of Print and Copy					-37.97
Hunter, Julie					
Bill Pmt -Check	09/22/2022	V962699	Mileage SVL, Chilcot, FSC Mee...	10-1000 · Cash, Operating Ge...	-32.50
Total Hunter, Julie					-32.50
Inc. Senior Citizens of Sierra County					
Bill Pmt -Check	09/19/2022	251026	Apr-June 2022	20-1000 · Cash, Restricted Fund	-1,438.00
Total Inc. Senior Citizens of Sierra County					-1,438.00
Intermountain Disposal, Inc. Vendor					
Bill Pmt -Check	09/15/2022	250967		10-1000 · Cash, Operating Ge...	-17.40
Bill Pmt -Check	09/15/2022	25968	METAL HAULING EPA2015	20-1000 · Cash, Restricted Fund	-141.37
Bill Pmt -Check	09/22/2022	251130	Wastecart Delivery charge	20-1000 · Cash, Restricted Fund	-13.58
Total Intermountain Disposal, Inc. Vendor					-172.35
James Merzon					
Bill Pmt -Check	09/08/2022	V962337	Oct rent	10-1000 · Cash, Operating Ge...	-555.00
Total James Merzon					-555.00
Macs Chimney Sweeping					
Bill Pmt -Check	09/15/2022	V962489		20-1000 · Cash, Restricted Fund	-1,250.00
Total Macs Chimney Sweeping					-1,250.00
Mikki Brown					
Bill Pmt -Check	09/01/2022	250626	Mileage Portola to GV to pick u...	20-1000 · Cash, Restricted Fund	-138.75
Total Mikki Brown					-138.75
Quincy Hot Spot					
Bill Pmt -Check	09/01/2022	250565	EPA 2015, EPA 2015 #2019-3...	20-1000 · Cash, Restricted Fund	-250.00
Bill Pmt -Check	09/15/2022	250916		20-1000 · Cash, Restricted Fund	-5,000.00
Bill Pmt -Check	09/22/2022	251107		20-1000 · Cash, Restricted Fund	-9,000.00
Total Quincy Hot Spot					-14,250.00
R&B Com, Inc.					
Bill Pmt -Check	09/22/2022	251118	Network assistance monitoring	10-1000 · Cash, Operating Ge...	-5,624.72
Bill Pmt -Check	09/22/2022	251119	Website Media Aug. TAG 2015	20-1000 · Cash, Restricted Fund	-1,518.00
Bill Pmt -Check	09/22/2022	251118	Mikki network assistances	20-1000 · Cash, Restricted Fund	-240.00
Total R&B Com, Inc.					-7,382.72
Strawser, Duane					
Bill Pmt -Check	09/22/2022	V962702	dental	10-1000 · Cash, Operating Ge...	-118.00
Total Strawser, Duane					-118.00
Tyrus Chimney Sweep					
Bill Pmt -Check	09/01/2022	250618		20-1000 · Cash, Restricted Fund	-500.00
Bill Pmt -Check	09/08/2022	250794	EPA 2015, Stanton	20-1000 · Cash, Restricted Fund	-250.00
Bill Pmt -Check	09/15/2022	250983		20-1000 · Cash, Restricted Fund	-750.00
Bill Pmt -Check	09/22/2022	251156	TAG 2015, Quinn, 255 Grizzley...	20-1000 · Cash, Restricted Fund	-250.00
Total Tyrus Chimney Sweep					-1,750.00
US Bank					
Bill Pmt -Check	09/19/2022	250997		10-1000 · Cash, Operating Ge...	-9,700.44
Bill Pmt -Check	09/19/2022	250997		20-1000 · Cash, Restricted Fund	-2,542.08
Total US Bank					-12,242.52
Wizix Technology Group					
Bill Pmt -Check	09/08/2022	250798	copier	10-1000 · Cash, Operating Ge...	-119.14
Bill Pmt -Check	09/15/2022	250985	C65732 COPIER	10-1000 · Cash, Operating Ge...	-34.75
Total Wizix Technology Group					-153.89
TOTAL					-118,199.28

Northern Sierra Air Quality Management District Payment details by Vendor Board Report October 2022

Type	Date	Num	Memo	Account	Amount
Adecco					
Bill Pmt -Check	10/06/2022	251515	Mejia 8 hours	10-1000 · Cash, Operating Ge...	-234.40
Bill Pmt -Check	10/17/2022	251857		10-1000 · Cash, Operating Ge...	-1,084.10
Bill Pmt -Check	10/20/2022	251973		10-1000 · Cash, Operating Ge...	-322.30
Bill Pmt -Check	10/27/2022	252380	test	10-1000 · Cash, Operating Ge...	-505.43
Total Adecco					-2,146.23
ADP Fees					
Bill Pmt -Check	10/14/2022	554R06	ADP Enhanced payroll processi...	10-1003 · Cash, Bank Payroll ...	-55.18
Bill Pmt -Check	10/28/2022	7833R06	ADP Enhanced payroll processi...	10-1003 · Cash, Bank Payroll ...	-55.18
Bill Pmt -Check	10/28/2022	9094R03	processing charges	10-1003 · Cash, Bank Payroll ...	-38.72
Total ADP Fees					-149.08
Albert Battaglia					
Bill Pmt -Check	10/17/2022	251934		20-1000 · Cash, Restricted Fund	-1,500.00
Total Albert Battaglia					-1,500.00
All Star Chimney, Eli Marchus					
Bill Pmt -Check	10/17/2022	V963771		20-1000 · Cash, Restricted Fund	-550.00
Bill Pmt -Check	10/27/2022	V964122		20-1000 · Cash, Restricted Fund	-600.00
Total All Star Chimney, Eli Marchus					-1,150.00
Asquith Business Service					
Bill Pmt -Check	10/06/2022	V963488	PPE 9/30/22	10-1000 · Cash, Operating Ge...	-866.25
Bill Pmt -Check	10/20/2022	V963882	PPE 10/14/22	10-1000 · Cash, Operating Ge...	-330.00
Total Asquith Business Service					-1,196.25
AT&T CALNET 3					
Bill Pmt -Check	10/17/2022	251911		10-1000 · Cash, Operating Ge...	-43.14
Bill Pmt -Check	10/17/2022	251910		10-1000 · Cash, Operating Ge...	-48.07
Bill Pmt -Check	10/17/2022	251909		10-1000 · Cash, Operating Ge...	-62.06
Bill Pmt -Check	10/17/2022	251908		10-1000 · Cash, Operating Ge...	-24.87
Bill Pmt -Check	10/20/2022	252051		10-1000 · Cash, Operating Ge...	-24.87
Total AT&T CALNET 3					-203.01
B of A					
Bill Pmt -Check	10/06/2022	V963418	PPE 9/30/22	10-1000 · Cash, Operating Ge...	-19,210.83
Bill Pmt -Check	10/20/2022	V963829	payroll date 10/20/22	10-1000 · Cash, Operating Ge...	-19,210.83
Total B of A					-38,421.66
CALPERS (Health)					
Bill Pmt -Check	10/20/2022	9117778	Nov. 2022	10-1000 · Cash, Operating Ge...	-6,732.22
Total CALPERS (Health)					-6,732.22
CALPERS (Retirement)					
Bill Pmt -Check	10/06/2022	911737	PPE 9/30/2022	10-1000 · Cash, Operating Ge...	-1,792.62
Bill Pmt -Check	10/06/2022	911740	Monthly ER PEPRA ual contrib...	10-1000 · Cash, Operating Ge...	-133.75
Bill Pmt -Check	10/06/2022	911736	Monthly ER Classic UAL contri...	10-1000 · Cash, Operating Ge...	-10,187.92
Bill Pmt -Check	10/06/2022	911738	PPE 9/30/2022	10-1000 · Cash, Operating Ge...	-1,659.48
Bill Pmt -Check	10/20/2022	911780	PPE 10/14/2022	10-1000 · Cash, Operating Ge...	-1,659.48
Bill Pmt -Check	10/20/2022	911779	PPE 10/14/2022	10-1000 · Cash, Operating Ge...	-1,792.62
Total CALPERS (Retirement)					-17,225.87
CALPERS 457 PLAN					
Bill Pmt -Check	10/06/2022	911739	PPE 9/30/2022	10-1000 · Cash, Operating Ge...	-1,068.46
Bill Pmt -Check	10/20/2022	911781	PPE 10/14/2022	10-1000 · Cash, Operating Ge...	-1,068.46
Total CALPERS 457 PLAN					-2,136.92
CAPCOA Annual Membership					
Bill Pmt -Check	10/27/2022	252367	GB Legislative Retreat Virtual ...	10-1000 · Cash, Operating Ge...	-85.00
Total CAPCOA Annual Membership					-85.00
CAPO Building Specialties					
Bill Pmt -Check	10/20/2022	V963899	WRP-180608-2 Chmel	20-1000 · Cash, Restricted Fund	-5,000.00
Total CAPO Building Specialties					-5,000.00
Comcast					
Bill Pmt -Check	10/17/2022	251879	INTERNET	10-1000 · Cash, Operating Ge...	-161.59
Total Comcast					-161.59

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10:25 AM

11/15/22

Northern Sierra Air Quality Management District
Payment details by Vendor Board Report
 October 2022

Type	Date	Num	Memo	Account	Amount
English Mountain Ranch					
Bill Pmt -Check	10/17/2022	V963743		10-1000 · Cash, Operating Ge...	-4,641.45
Total English Mountain Ranch					-4,641.45
Hahn, J. aka Wolf Creek Wood Stoves					
Bill Pmt -Check	10/17/2022	V963759		20-1000 · Cash, Restricted Fund	-13,427.29
Total Hahn, J. aka Wolf Creek Wood Stoves					-13,427.29
Hunter, Julie					
Bill Pmt -Check	10/17/2022	V963783	mileage Task force RxT	10-1000 · Cash, Operating Ge...	-128.13
Total Hunter, Julie					-128.13
Intermountain Disposal, Inc. Vendor					
Bill Pmt -Check	10/17/2022	251904		10-1000 · Cash, Operating Ge...	-17.40
Bill Pmt -Check	10/17/2022	251905	Metal Hauling TAG 2015	20-1000 · Cash, Restricted Fund	-141.37
Bill Pmt -Check	10/27/2022	252424	Green Waste Event DTS 9/16-...	20-1000 · Cash, Restricted Fund	-1,233.68
Total Intermountain Disposal, Inc. Vendor					-1,392.45
James Merzon					
Bill Pmt -Check	10/17/2022	V963785	Nov Rent	10-1000 · Cash, Operating Ge...	-555.00
Total James Merzon					-555.00
Macs Chimney Sweeping					
Bill Pmt -Check	10/17/2022	V963768		20-1000 · Cash, Restricted Fund	-2,000.00
Bill Pmt -Check	10/20/2022	V963890		20-1000 · Cash, Restricted Fund	-750.00
Bill Pmt -Check	10/27/2022	V964121		20-1000 · Cash, Restricted Fund	-1,500.00
Total Macs Chimney Sweeping					-4,250.00
Progressive Source Communications					
Bill Pmt -Check	10/27/2022	V964156	50% Woodstove change-out pu...	20-1000 · Cash, Restricted Fund	-26,000.00
Total Progressive Source Communications					-26,000.00
Quincy Hot Spot					
Bill Pmt -Check	10/17/2022	251878		20-1000 · Cash, Restricted Fund	-20,000.00
Bill Pmt -Check	10/17/2022	251878		20-1000 · Cash, Restricted Fund	-500.00
Bill Pmt -Check	10/27/2022	252399	WRP-181213-1 France	20-1000 · Cash, Restricted Fund	-5,000.00
Total Quincy Hot Spot					-25,500.00
R&B Com, Inc.					
Bill Pmt -Check	10/20/2022	251995	network maint. etc.Sept 2022	10-1000 · Cash, Operating Ge...	-3,140.00
Bill Pmt -Check	10/20/2022	251996	Social media etc, Sept 2022	20-1000 · Cash, Restricted Fund	-1,518.00
Total R&B Com, Inc.					-4,658.00
SDRMA Special Dist Risk Mgnt Authority					
Bill Pmt -Check	10/17/2022	V963726	Truck insurance and additional ...	20-1000 · Cash, Restricted Fund	-2,260.09
Total SDRMA Special Dist Risk Mgnt Authority					-2,260.09
Sierra Timberline					
Bill Pmt -Check	10/20/2022	V963844		20-1000 · Cash, Restricted Fund	-15,000.00
Bill Pmt -Check	10/27/2022	V964079	WRP-190122-1 Cohen	20-1000 · Cash, Restricted Fund	-5,000.00
Total Sierra Timberline					-20,000.00
Strawser, Duane					
Bill Pmt -Check	10/17/2022	V963784	9/8 and 9/22 Health premium r...	10-1000 · Cash, Operating Ge...	-810.09
Total Strawser, Duane					-810.09
Teledyne Instruments					
Bill Pmt -Check	10/17/2022	251877	Zero Air Module	10-1000 · Cash, Operating Ge...	-7,212.18
Total Teledyne Instruments					-7,212.18
The Union					
Bill Pmt -Check	10/27/2022	V964154		10-1000 · Cash, Operating Ge...	-1,023.00
Total The Union					-1,023.00

10:25 AM

11/15/22

Northern Sierra Air Quality Management District Payment details by Vendor Board Report October 2022

Type	Date	Num	Memo	Account	Amount
Tyrus Chimney Sweep					
Bill Pmt -Check	10/17/2022	251924	TAG 2015, 2016-139 Ferris	20-1000 · Cash, Restricted Fund	-250.00
Bill Pmt -Check	10/17/2022	251924		20-1000 · Cash, Restricted Fund	-745.00
Bill Pmt -Check	10/27/2022	252442		20-1000 · Cash, Restricted Fund	-1,000.00
Total Tyrus Chimney Sweep					-1,995.00
US Bank					
Bill Pmt -Check	10/20/2022	251939		10-1000 · Cash, Operating Ge...	-6,434.50
Bill Pmt -Check	10/20/2022	251939		20-1000 · Cash, Restricted Fund	-4,982.84
Total US Bank					-11,417.34
Wizix Technology Group					
Bill Pmt -Check	10/17/2022	251926	IMC3000	10-1000 · Cash, Operating Ge...	-100.66
Bill Pmt -Check	10/17/2022	251927	c4540	10-1000 · Cash, Operating Ge...	-37.07
Total Wizix Technology Group					-137.73
TOTAL					-201,515.58

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: IV.C

Agenda Description: Approve Resolution # 2022-11 which authorizes remote teleconference meetings of the Northern Sierra Air Quality Management District Board pursuant to the Ralph M. Brown Act.

Issues: In order to meet remote public meeting requirements, the Air District Board is required to consider approval of the attached Resolution # 2022-14.

Requested Action: Consider approval of Resolution # 2022-14

ROLL CALL VOTE REQUESTED

Attachments:

1. Resolution # 2022-14

Northern Sierra Air Quality Management District Resolution 2022-14

In the Matter Of: a resolution authorizing remote teleconference meetings of the Northern Sierra Air Quality Management District Board pursuant to the Ralph M. Brown Act.

WHEREAS, all meetings of the Northern Sierra Air Quality Management District Board are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend, participate, and watch the legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and requirements; and

WHEREAS, a required condition of Government Code section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558(b); and

WHEREAS, a further required condition of Government Code section 54953(e) is that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine or has determined by a majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California Emergency Services Act (Government Code section 8625); and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20), as well as the framework for a gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did not rescind the proclaimed state of emergency; and

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and other Executive Orders but did not rescind the proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical

(social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and

WHEREAS, the Northern Sierra Air Quality Management District Board finds that state or local officials have imposed or recommended measures to promote social distancing, based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D); and

WHEREAS, in light of this recommendation, the Northern Sierra Air Quality Management District Board desires to continue to have the flexibility, to meet via teleconference; and

WHEREAS, as a consequence, the Northern Sierra Air Quality Management District Board does hereby find that it shall conduct its meetings by teleconferencing without compliance with Government Code section 54953 (b)(3), as authorized by Section 54953(e), and will continue to provide the public with access to the meetings as prescribed by Government Code section 54953(e)(2).

NOW, THEREFORE, BE IT RESOLVED that the Northern Sierra Air Quality Management District Board does hereby resolve as follows:

SECTION 1: Recitals. The recitals set forth are true and correct and are incorporated into this Resolution by this reference.

SECTION 2: State or Local Officials have Imposed or Recommended Measures to Promote Social Distancing. The Northern Sierra Air Quality Management District Board hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

SECTION 3: Remote Teleconference Meetings. The Northern Sierra Air Quality Management District Board will carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 4: Effective Date. This Resolution shall take effect immediately upon its adoption.

In a motion by Supervisor _____, and seconded by Supervisor _____, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on November 28, 2022, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstaining:

Approve: _____
Chair of Board

Attest: _____
Clerk of the Board

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: IV.D

Agenda Description: Solicitation for Application to Receive Funding From the Carl Moyer Memorial Program (Fiscal Year 2022/2023 - Year 25) Funds

Issues:

The California Air Resources Board (CARB) has allocated funding for a grant award of \$200,000 to the Northern Sierra Air Quality Management District for the Carl Moyer Memorial Air Quality Standards Attainment Program. These funds will be utilized to reduce emissions from heavy duty diesel engines throughout the entire district.

Requested Action:

1. If deemed appropriate, authorize the Chair to sign Resolution 2022-15.

ROLL CALL VOTE REQUESTED

Attachments:

1. Resolution # 2022-15

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT RESOLUTION #2022-15

In the Matter of Accepting FY 2022-23 CARL MOYER MEMORIAL AIR QUALITY STANDARDS ATTAINMENT PROGRAM (HEAVY-DUTY LOW EMISSION VEHICLE INCENTIVE PROGRAM) FUNDS

Whereas, California Health and Safety Code section 44275-44299.2 authorize the California Air Resources Board (ARB) to allocate Carl Moyer Program (CMP) funds to local air districts to provide financial incentives to both the public and private sectors to implement eligible projects to reduce emissions from on-road, marine, locomotive, agricultural and off-road engines;

Whereas, the Northern Sierra Air Quality Management District (District) has successfully implemented Carl Moyer Program projects in past years to reduce emissions and improve air quality in the Mountain Counties Air Basin and seeks to continue to reduce emissions from diesel engines through clean air projects;

Whereas, the District may be invited to accept Carl Moyer Program funds from other districts through an inter-district transfer;

Whereas, the District is applying for funding from the ARB "Carl Moyer Memorial Air Quality Standards Attainment Program", twenty-fifth round of funding (FY 2022-23),

NOW, THEREFORE, BE IT RESOLVED that the Northern Sierra Air Quality Management District does hereby approve the District's continued participation in the Carl Moyer Program, and the acceptance of funds allocated and awarded to the District for eligible projects and program administration each year, in accordance with the terms and conditions of CMP grant agreements; and

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District will comply with Carl Moyer Program requirements as specified in 44275 through 33299.2 of the Health and Safety Code, the applicable CMP guidelines, and the District's CMP Policies and Procedures;

BE IT FURTHER RESOLVED that the Executive Officer is authorized to execute on behalf of the District grant agreements with ARB, and all other necessary documents to implement and carry out the purposes of this resolution.

On a motion by Supervisor _____, and seconded by Supervisor _____, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on November 28, 2022, by the following roll call vote:

- Ayes:
- Noes:
- Absent:
- Abstaining:

Approve: _____
Chair of Board

Attest: _____
Clerk of the Board

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: IV.E

Agenda Description: Board of Directors Calendar Schedule for 2023

Issues: The schedule for 2023 is being presented for review, discussion and adoption. The Board meeting in July and December will be cancelled unless a need arises.

Requested Action:

1. Discuss and approve the calendar

ROLL CALL VOTE REQUESTED

Attachments:

1. Board Meeting Schedule for 2023

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Gretchen Bennett, Executive Director

DISTRICT HEADQUARTERS

200 Litton Drive, Suite 320
Grass Valley, CA 95945
(530) 274-9360 / FAX: (530) 274-7546
email: office@myairdistrict.com or www.myairdistrict.com

NORTHERN FIELD OFFICE

257 E. Sierra, Unit E
Mailing Address: P.O. Box 2227
Portola, CA 96122
(530) 832-0102 / FAX: (530) 832-0101
email: melissak@myairdistrict.com or www.myairdistrict.com

AIR QUALITY BOARD OF DIRECTORS MEETING SCHEDULE FOR 2023

The Northern Sierra Air Quality Management District Board of Directors meetings are scheduled on the fourth Monday of every month at 1:00 P.M. on the date and places listed below:

<u>DATE</u>	<u>LOCATION</u>
January 23	Video/Teleconference – Grass Valley and Portola
February 27	Video/Teleconference – Grass Valley and Portola
March 27	Video/Teleconference – Grass Valley and Portola
April 24	Video/Teleconference – Grass Valley and Portola
May 22	Video/Teleconference – Grass Valley and Portola
June 26	In Person – To Be Determined
*July 24	Video/Teleconference – Grass Valley and Portola
August 28	Video/Teleconference – Grass Valley and Portola
September 25	Video/Teleconference – Grass Valley and Portola
October 23	Video/Teleconference – Grass Valley and Portola
November 27	Video/Teleconference – Grass Valley and Portola
**December 25	Video/Teleconference – Grass Valley and Portola

* The July 24, 2023 meeting will be cancelled unless an urgent need arises.

** The December 25, 2023 meeting will be cancelled due to the Holiday.

BOARD MEETING LOCATIONS

Grass Valley: Northern Sierra Air Quality Management District Headquarters, Room 316, 200 Litton Drive, Grass Valley, CA 95945

Portola: Northern Sierra Air Quality Management District Northern Field Office, 257 E. Sierra, Unit E, Portola, CA 96122

SERVING THE COUNTIES OF NEVADA, PLUMAS AND SIERRA

[Type here]

[Type here]

October 13, 2021

22

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: November 28, 2022

Agenda Item: IV.F

Agenda Description Authorization for Signing Nevada County Auditor Controller's Warrant Request Signatures for 2023

Issues: Annual approval of the warrant request signature form is required by the Nevada County Auditor-Controller's office no later than January 31, 2023 to ensure continual processing of payment requests.

The District is requesting that the Board authorize the Chair and APCO to sign the warrant request signature form and submit it to the office prior to January 31, 2023.

Requested Action:

1. Authorize Chair and APCO to sign Authorized Signature Form for Warrant Requests for 2023 and submit to Nevada County Auditor/Controller's office prior to the January 31 deadline.

ROLL CALL VOTE REQUESTED

Attachments:

1. Authorized Signature Form for Warrant Requests for 2023

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: IV.G

Agenda Description: Conflict of Interest Forms (FPPC) DUE MARCH 15th

Issues:

Forms are Due March 15. A request from Dawn that it is best to fill these out electronically. However, if you fill it out on paper, you need to provide 2 copies with a wet signature to your County, so that they send the District a form with a wet signature.

Requested Action:

Forms are Due March 15. If not filled out electronically, please provide 2 copies with wet signatures.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: IV.H

Agenda Description: End of Year Report for the Year Ending June 2022

Issues:

Operating Revenue

Overall, during FY 21-22, the District received \$20,205 more revenue than anticipated.

The following is a detailed discussion of accounts that were significantly different than anticipated in the final FY 21-22 budget.

Account # 10-4002 Fees, Permit To Operate:

This was \$1,857 less than anticipated. Each year, this amount can vary based upon the number of sources and the amount of emissions.

Account # 10-4006 Fees, Source Test and Account # 10-4010 Fees, Title V:

This is \$6,081 less than anticipated. Primarily because emission throughput at both the SPI facility in Quincy and the Collins Pine facility in Chester have been reduced. It is likely that these new reduced emission levels will continue next year as well.

Account # 10-4007 Fees, Prescribed Burning:

Approximately \$5,085 less than anticipated due to a decrease in open burning due to continued drought conditions and accelerated fire concerns. The burn season was shorter than in a normal year.

Account # 10-4006 Source Test Fees:

This was approximately \$8,000 less than anticipated. SPI- Quincy was unable to perform a source test due to extraordinary circumstances from the Dixie Fire. They had an extended loss of power, roads to the facility were cut-off, and the area was evacuated numerous times. Only two permitted sources regularly require source tests – SPI-Quincy and Collins Pine. Source tests are typically \$1,000 per source. Collins Pine did pay the source test fee of \$1,049 for 21/22. However, SPI-Quincy has two stacks (or sources), so they typically have 2 source tests per year, which typically equals \$2,000. The budgeted estimate of \$9,000 is too high and needs to be modified for future years. The correct budgeted amount should be approximately \$3,500.

Account # 10-4206 DMV Registration Fees:

The District received approximately \$28,262 less than anticipated. Revenue for this item can vary based upon resident payments of DMV registration fees.

Account# 10-4211 Gov't Funding, AB 197:

The District received \$8,583 more than budgeted. \$8,583 was budgeted for FY 21/22 and twice as much was received during the FY. This is because the revenue for FY 20/21 was not received until September 2021. No revenue for this line item was received in FY 20/21, although it was budgeted for \$8,583.

Account# 10-4215 Carl Moyer Admin:

Received about twice as much as forecast. Annually, the District requests \$200,000 (\$25,000 of which is administrative) from CARB. The District requested \$200,000 of CM funds on May 2021. The check was not disbursed to the District until September 2021. These funds were for expending on projects during FY21-22. The District requested another \$200,000 of CM funds on March 2022 for use in FY22-23. Those funds were received on April 2022. These funds will be used for projects during FY22-23. Lastly, the District received an additional \$6,250 for participation in the Moyer Reserve grant program of \$50,000 for electric charging infrastructure.

Account # 10-4209 EPA Administration:

This is reimbursement from the EPA for administration compensation of staff working on the Target Grant for the Portola PM2.5 Nonattainment Area. Although the District anticipates up to \$75,000 annually for this grant, during FY 21-22 staff worked approximately \$30,628 less than anticipated. The main staff person working on the Grant retired in October 2021, so work hours were significantly reduced.

Account # 10-4214 EPA Administration, Burnwise Coordinator:

This is also a reimbursement from the EPA for a specific position – burnwise coordinator. There is one staff person who provides the work for the Portola PM2.5 Nonattainment Area. Although the district forecast a revenue of \$35,000 for this position, during FY 21-22, staff worked approximately \$25,398 less than anticipated.

Account # 10-4226 CAPCOA American Rescue Plan (ARP):

The District applied for and received \$126,500 for upgrading the air quality monitoring system.

Operating Expenses

Overall, during FY 21-22, expenditures were \$24,303 more than anticipated.

Salaries and Benefits object level – expenses were \$10,179 less than anticipated. This was primarily due to the retirement of a high level employee in May.

Account # 10-5313 Accounting:

This was \$8,091 more than anticipated. This line item expenditures includes payment for the part-time Adecco employee in Portola, and payment for the Accountant for the District. Further, approximately \$12,000 of the \$30,091 expenditure was accounted for the accountant and the Adecco employee working on the Federal EPA TAG program. This \$12,000 in cost will be reimbursed through REVENUE account # 10-2409 (EPA Target 2015) and REVENUE account # 10-4214 (EPA 2015 Burnwise Coordinator).

Account #10-5301 Information Technology:

This was \$12,964 more than anticipated. The Budgeted amount for 21-22 was \$22,000. The contracted agency for IT is paid approximately \$1,250/month (\$15,000/annual) for basic maintenance and server backup. There were many unexpected expenses during FY 21/22. \$4,608 was expended to upgrade the video conferencing to allow hybrid board meetings. \$8,625 was expended to upgrade the server. There were updates to the website to make it more accessible. Lastly, new employees cost approximately \$2,500 each to set up new emails, accounts, laptops and desktop computers. During FY 21/22, three new employees were added to the District at a cost of about \$7,500.

Account 10-5201 Monitoring Expenses PM:

This was approximately \$4,083 more than anticipated, primarily due to the purchase of 3 new wind sensors at \$3,894. Monitoring expenses will vary based upon the needs of the system.

Account 10-5206 Monitoring Expenses ozone:

Expenditures totaled about \$2,911 more than anticipated. Again, monitoring expenses will vary based upon the needs of the system. During FY 21-22 an unplanned power outage blew the motherboard of the Grass Valley ozone monitor, replacement cost was \$3,001.

Account 10-5205 Memberships:

The District pays membership to CAPCOA (California Air Pollution Control Officers Association) and CSDA (California Special Districts Association). This year, the CSDA membership was increased approximately \$1,000 and the CAPCOA membership was increased by \$500. These increases are largely in part to paying for staff of these organizations.

Account 10-5351 Training:

Expenditure was \$1,923 more than budgeted. With the retirement of 2 employees during FY 21-22, and the hiring of three new employees during the same year, there was more necessary training than anticipated.

Account 10-5601 Office Equipment

Expenses were \$14,171 higher than anticipated. This was primarily due to the emergency purchase of a new server. The installation and hardware were necessary due to a degeneration of the current server.

Account # 10-5602 Field Equipment

Expenses were \$56,717 higher than expected. An unexpected grant from the EPA (the American Rescue Plan - \$126,500) allowed the District to purchase sorely needed monitoring equipment.

Account # 10-5605 EPA supplemental monitoring

Expenses were \$16,585 less than expected. This was because the purchases planned for 21/22 will be purchased in 22/23.

RESTRICTED ACCOUNT:

Restricted revenues are historically difficult to predict. During FY 21-22, this was again difficult to predict due to an unexpected \$126,500 received from the American Rescue Plan.

Restricted Expenses can be difficult to predict since some grant programs require more than one year for funds to be spent. All unspent grant funds are earmarked as encumbrances and will be expended as required.

Attached are the final spreadsheets (Unaudited) for the Board's review and approval.

Requested Action: Review and Approve End of Year Report

ROLL CALL VOTE REQUESTED**Attachments:**

Unaudited Actuals for the Year Ending June 30, 2022

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennett, Air Pollution Control Officer
Date: November 28, 2022

Agenda Item: V.A

Agenda Description: Certificates of Recognition and Appreciation to Departing Board Members Plumas County Supervisor Sharon Thrall and Sierra County Supervisor Peter Huebner

Issues:

Supervisors Thrall and Huebner have been active and proactive members of the Air District Board for 15 and 16 years, respectively! The Staff and Board would like to express their sincere appreciation for their dedication to the Air District's Mission – Preserving the Air Quality in Plumas, Sierra and Nevada Counties.

Plumas County Supervisor Sharon Thrall was appointed to the NSAQMD Board in January 2007. Sierra County Supervisor Peter Huebner was appointed as alternate to the Board in 2006 and appointed as regular board member January 2009.

During their terms as Board members, \$13,755,605 in funding was disbursed to residents and businesses throughout the three counties in the Air District's jurisdiction – Nevada, Sierra and Plumas. This funding was distributed through the various programs; Lower Emission School Bus program, Carl Moyer, FARMER, Woodstove Changeout Program, Back Up Generator program, EPA Target grant, and the DMV surcharge program (AB2766 and AB923). These programs contributed to significant emission reductions in all three counties and subsequently improved the public health to the residents in the counties of Nevada, Plumas and Sierra.

Other notable items in which these Board members provided guidance and oversight was for:

July 2007: California Department of Fish and Game's pike eradication project – the Board required additional air quality monitoring during the project to reduce toxic impacts to nearby residents. This was required since a prior project by the Department in 2003 led to significant air quality impacts to local residents. The outcome was that it resulted in no impacts or complaints from nearby residents.

May 2009: Supervisor Thrall was instrumental in championing an increase in AB2766 DMV fees in Plumas County – an increase from \$2/vehicle registered to \$6/vehicle registered.

October 2009: Supervisor Thrall's involvement and leadership dealing with the "miles of piles" along highway 36 in Plumas County led to Collins Pine's acceptance of green waste

from residents in the Lake Almanor basin. This green waste was processed by Collins Pine to run their biomass boiler instead of being burned in individual burn piles, resulting in significant reduction of smoke emissions and impacts to resident's health.

April 2010: The Board worked cooperatively with Loyalton residents and the SPI facility located in Loyalton to investigate particulate matter deposits. The Board held multiple special board meetings in Loyalton to take public comment and, ultimately was able to alleviate the resident's concerns.

July 2012: The Board actively participated and provided guidance and leadership to the District during a restructuring of the District offices. The Quincy office and Truckee office was closed and a Portola office was opened, saving the District almost \$100,000 annually.

The guidance and leadership that Board member Thrall and Board member Huebner provided is greatly appreciated by the residents and businesses of Plumas, Sierra and Nevada Counties.

Requested Action: None, informational only

Attachments: None

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: V.B

Agenda Description: Notification to the Board of Hiring of employee at Air Pollution Specialist I, Step C.

Issues: According to the District's Personnel Policy 2045.30, the APCO must notify the Board of an appointment of an employee hired at advanced steps B and C and provide the reasoning behind such findings.

On November 1, I hired Tasha Coleman as an Air Pollution Specialist I, Step C.

She was hired her as a Step C because she had previously been working at the UC Davis Air Quality Research Laboratory for 3 years. During her 3 years, she showed upward mobility and was a manager for the laboratory. Her experience in Air Quality combined with her management experience justifies my hiring her at Step C.

Requested Action: None, informational only

Attachment:

District Policy 2045.30

Salary Step at Hiring: It is the Board's intent that all newly hired employees should be appointed at Step A. However, the APCO may hire at steps B and C if the APCO finds that an applicant possesses extraordinary qualifications in terms of training and experience. In such instances, the APCO must notify the Board of the appointment of an employee at advanced steps B and C and provide the reasoning behind such findings. Hiring at steps D and E requires advance Board approval.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: VI.A

Agenda Description: Status on Portola PM2.5 Nonattainment Area

Issues: Staff will report on the status of the State Implementation Plan and the Target Grants for the PM2.5 nonattainment area.

On November 1, 2022 the EPA issued a notice of proposed rulemaking in the federal register to determine that the Portola PM_{2.5} nonattainment area failed to attain the 2012 annual PM_{2.5} NAAQS by the statutory attainment date of December 31, 2021, and will be reclassified as a Serious nonattainment area. A copy of the notice is available at [this link](#). The rule and docket are available at <http://www.regulations.gov> under docket ID EPA-R09-OAR-2022-0815.

This is a proposed finding which will likely become final shortly after December 1, 2022 (after the 30 day comment period). Once the area is officially re-designated as a serious nonattainment area the air district will be required to: 1) immediately implement pre-approved contingency measures and 2) develop a plan to further reduce PM2.5 emissions.

The contingency measure is already approved by the city and the EPA - what it will require is some further restrictions to the mandatory woodstove curtailment program. We will be required to lower the curtailment threshold from 30 ug/m³ to 20 ug/m³. We also will be required to increase the mandatory curtailment burn season. The current curtailment season is from November 1 to March 1. With the implementation of contingency measure this will change from September 1 to April 30.

The big picture is...with the curtailment program, residents can use the epa certified devices on a mandatory curtailment day. The curtailment program is an incentive to join the program and the air district will supply epa certified devices to replace non- certified devices.

The District is required to further reduce emissions within the nonattainment area. The APCO will discuss some strategies with the Board.

Requested Action: None, informational only

Attachment: none

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: November 28, 2022

Agenda Item: VI.B

Agenda Description: FARMER awards!

Issues

GOOD news! The District was awarded \$897,622.50 of FARMER funding for FY 2022/23!

Melissa Klundby is running this program and will be available to answer questions.

Requested Action: None, informational only

Attachment:

1. Spreadsheet provided by Placer Air District to inform of awards.

District	Project ID	Project Type	Award Status	New Equipment Cost	Project Award	Implementation Award	Usage Requirement (hrs)	Project Life	Notes
Northern Sierra AQMD	FARMER-0262	Off-Road Agricultural Equipment	Recommended for Award	\$ 165,000.00	\$ 125,085.45	\$ 13,847.53	2382	5	Project Award to Applicant: \$132,000.00 \$301.19 in Year 1 Interest + \$92.28 in Year 2 Interest + \$5,521.08 in Year 3 Interest + \$126,085.45 in new disbursement
Northern Sierra AQMD	FARMER-0263	Off-Road Agricultural Equipment	Recommended for Award	\$ 381,746.88	\$ 305,397.50	\$ 33,540.77	540	5	
Northern Sierra AQMD	FARMER-0265	Off-Road Agricultural Equipment	Recommended for Award	\$ 103,561.99	\$ 61,285.67	\$ 6,730.80	220	5	
Northern Sierra AQMD	FARMER-0266	Off-Road Agricultural Equipment	Recommended for Award	\$ 210,000.00	\$ 132,853.88	\$ 14,590.89	244	5	
Northern Sierra AQMD	FARMER-0267	Off-Road Agricultural Equipment	Recommended for Award	\$ 120,000.00	\$ 96,000.00	\$ 10,543.35	250	5	
Northern Sierra AQMD	FARMER-0268	ZEV_Ag_UTV	Application Incomplete	\$ 30,873.00	\$ -	\$ -	700	3	
Northern Sierra AQMD	FARMER-0269	Off-Road Agricultural Equipment	Recommended for Award	\$ 220,000.00	\$ 176,000.00	\$ 19,329.48	630	5	
Total					\$ 897,622.50	\$ 98,582.82			