

DISTRICT HEADQUARTERS  
200 Litton Dr., Suite 320

Grass Valley, CA 95945  
(530) 274-9360 / FAX: (530) 274-7546  
email: [office@myairdistrict.com](mailto:office@myairdistrict.com) or [www.myairdistrict.com](http://www.myairdistrict.com)

NORTHERN FIELD OFFICE

257 E. Sierra, Unit E  
Mailing Address: P.O. Box 2227  
Portola, CA 96122  
(530) 832-0102 / FAX: (530) 832-0101  
email: [julie@myairdistrict.com](mailto:julie@myairdistrict.com) or [www.myairdistrict.com](http://www.myairdistrict.com)

**UPSET / BREAKDOWN REPORT – PURSUANT TO DISTRICT RULE 516**

*As soon as possible, but no later than two (2) hours after detection, report the breakdown via telephone to (530) 274-9360 and email this report to: [office@myairdistrict.com](mailto:office@myairdistrict.com).*

Facility: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Date Breakdown Started: \_\_\_\_\_ Time Started: \_\_\_\_\_

Date Breakdown Ended: \_\_\_\_\_ Time Ended: \_\_\_\_\_

Date AQMD Notified: \_\_\_\_\_ Time AQMD Notified: \_\_\_\_\_

Equipment Down: \_\_\_\_\_

Cause of Breakdown: \_\_\_\_\_

Pollutant Emitted and how much: \_\_\_\_\_

Corrective Action Taken: \_\_\_\_\_

Preventative measures implemented to prevent future occurrence: \_\_\_\_\_

Did the upset / breakdown result in an opacity greater than 20% for any length of time? \_\_\_\_\_

If Yes, for how many minutes? \_\_\_\_\_

Did anyone from the public call to complain about emissions resulting from this breakdown? \_\_\_\_\_

If Yes, what were the details of their complaint? \_\_\_\_\_

NOTE: A breakdown condition shall not persist longer than 48 hours, except for continuous emissions monitoring equipment for which the period shall not exceed 96 hours, unless the owner or operator has obtained an emergency variance. An upset / breakdown is defined as: An unforeseeable failure or malfunction of (1) any air pollution control equipment or related operating equipment which causes a violation of any emission limitation or restriction prescribed by the Rules and Regulations of the Northern Sierra Air Quality Management District, or by state law, or (2) any in-stack Continuous Monitoring equipment, where such failure or malfunction is: (a) not the result of neglect or disregard of any air pollution control law or rule or regulation; (b) not intentional or the result of negligence; (c) not the result of improper maintenance; (d) does not constitute a nuisance; or is (e) not a recurrent breakdown of the same equipment.

**For Office Use Only**

Reviewed by: \_\_\_\_\_

Final Disposition: \_\_\_\_\_