

Northern Sierra Air Quality Management District

MONITORING REPORT (Due July 31st)

Please provide the following information on mid-project performance:

AGENCY: _____

PREPARER: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBER/EMAIL: _____ / _____

DATE REPORT PREPARED: _____

PROJECT DESCRIPTION: _____

This report should include information to all of the questions listed below. Use additional sheets and include attachments as necessary.

1. Is the project on schedule and are all of the goals being achieved?
2. Provide the percentage completion of each task listed in the proposal and any pertinent information on the status of the project.
3. Are there any difficulties or challenges occurring that may cause the schedule to slip?
4. On a separate sheet of paper, provide a detailed description of the monitoring systems you have designed and implemented to gather data to calculate motor vehicle emissions reductions, vehicle miles traveled (VMT) and trip reductions. Please provide samples of your data gathering forms or surveys.